

COUNTY OF HALIBURTON



TOWNSHIP OF ALGONQUIN HIGHLANDS



*Township of Algonquin Highlands*

MUNICIPALITY OF DYSART ET AL



MUNICIPALITY OF HIGHLANDS EAST



TOWNSHIP OF MINDEN HILLS



# 2009–2010 JOINT ACCESSIBILITY PLAN

# JOINT ACCESSIBILITY PLAN

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## Section 1

### County of Haliburton Barrier Free Policy Statement

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All persons deserve the right to perform the tasks of daily living within their communities while utilizing County and Municipal buildings, properties or events. The County of Haliburton and the Municipalities it includes has therefore created an Accessibility Advisory Committee. This committee shall aid and advise in the development of guidelines to help create a barrier free society enhancing the lives of all within the community. These guidelines shall take into account the diverse needs of all our residents to make our communities safe, convenient and comfortable for all.

The County of Haliburton and the municipalities it encompasses are committed to barrier free access and thus will:

1. Take a leadership approach in achieving and setting an example to the business, institutional and volunteer sectors in terms of access and integration, employment equity, communication, recreation, transportation and housing.
2. Establish a process to identify and eliminate barriers in existing services and facilities.
3. Actively encourage input from all segments of the community in the design, development and operation of new and renovated county/municipal services and facilities.
4. Provide resources and support to implement this policy.

## Section 2

### Executive Summary

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#### ***Purpose of the Accessibility for Ontarians with Disabilities Act 2004 (AODA)***

People with disabilities represent a significant and growing part of our population. According to Statistics Canada, about 1.9 million Ontarians have disabilities – about 16% of the population. Disability tends to increase with age. In two decades it is estimated that 20% of the population will have disabilities. Enhancing the ability of people with disabilities to have equal access to opportunities, live independently and contribute to the community will have positive effects on future prosperity in Ontario.

Bill 118 was introduced for first reading on October 12, 2004 and received Royal Assent on June 13, 2005 as the Accessibility for Ontarians with Disabilities Act being an Act respecting the development, implementation and enforcement of standards relating to accessibility with respect to goods, services, facilities, employment, accommodation, buildings and all other things specified in the Act for persons with disabilities.

This Act, once fully implemented, will replace the Ontarians with Disabilities Act, 2001. The Act will also provide for the involvement of people with disabilities, representatives of sectors of the economy and the Government of Ontario in the development of accessibility standards (Section 1). A number of standards will be developed to address barriers to accessibility that have a major impact on daily living for people with disabilities.

Some of the standards will apply to all sectors of society. For example, barriers in the areas of customer service, built environment, employment and information and communications are common to all sectors in Ontario. Additional committees may be established to address barriers that may be unique to a particular sector, such as transportation.

The goal of the Ontario Government is to reach implementation by 2025.

#### ***Duties of Municipalities under the Accessibility for Ontarians with Disabilities Act, 2004***

The council of every municipality with 10,000 people or more must establish an accessibility advisory committee. If the municipality had a similar committee before the AODA became the law, that committee should continue. Municipalities with less than 10,000 people may either establish an accessibility advisory committee or continue a similar committee that existed before the AODA became the law. Two or more municipalities may decide to set up a joint committee, instead of each one having its own.

The majority of the municipal accessibility advisory committee members must be people with disabilities. The committees give advice to the municipal council to help it carry out its responsibilities under the AODA [PART VII, section 29].

## **Definition of “Disability” in the Accessibility for Ontarians with Disabilities Act, 2004**

Disability means: (Human Rights Code Definition)

- (a) Any degree of physical disability, infirmity, malformation or disfigurement that is caused by bodily injury, birth defect or illness and, without limiting the generality of the foregoing, includes diabetes mellitus, epilepsy, a brain injury, any degree of paralysis, amputation, lack of physical co-ordination, blindness or visual impediment, deafness or hearing impediment, muteness or speech impediment, or physical reliance on a guide dog or other animal or on a wheelchair or other remedial appliance or device.
- (b) A condition of mental impairment or developmental disability.
- (c) A learning disability or dysfunction in one or more processes involved in understanding or using symbols or spoken language.
- (d) A mental disorder.
- (e) An injury or disability for which benefits were claimed or received under the insurance plan established under the *Workplace Safety and Insurance Act, 1997*.

## **Definition of “Barrier” in the Accessibility for Ontarians Act, 2004**

Barrier means anything that prevents a person with a disability from fully participating in all aspects of society because of his or her disability, including:

- (a) A physical barrier.
- (b) An architectural barrier.
- (c) An information or communications barrier.
- (d) An attitudinal barrier.
- (e) A technological barrier.
- (f) A policy or a practice.

## **The Benefits of Accessibility Planning**

Accessibility planning helps municipalities think strategically about barrier removal and prevention and will produce the following outcomes.

- (a) Services, policies, procedures and practices will meet the needs of more people.
- (b) More people will have access to municipal buildings and facilities.
- (c) More people will have access to municipal information resources.
- (d) Municipalities will better meet the needs of *all* people.

## **Summary of Accessibility Plan**

This is the seventh (2009-2010) Joint Accessibility Plan prepared by the Joint Accessibility Committee for the County of Haliburton which encompasses the municipalities of Algonquin Highlands, Dysart et al, Highlands East and Minden Hills. The report describes measures the joint plan participants have taken in the past and the measures they hope to take during the coming year to identify, remove and prevent barriers for people with disabilities that utilize their facilities and services.

This year, the participating municipalities continued to develop short and long term plans to remove barriers that were identified in the original 2003 Barrier Audit, focusing on removal of physical and architectural barriers that exist in municipal buildings and facilities. Priorities have been established based on the collected data as to which barriers have been addressed and barriers that are to be addressed during this year and future years. (See Section 7)

During the remainder of 2009 and 2010, the plan participants will continue the work towards development of strategies with the goal of removal of previously and newly identified barriers which includes not only physical, but all other types of barriers as well.

A significant number of physical barriers to people with disabilities were identified in 2003. This reflects the fact that the vast majority of municipally owned and/or leased facilities were constructed prior to considerations being given to barrier-free access. As the barrier audit of 2003 was based on the specifications of the Ontario Building Code in 2003, the recommended actions identified to remove physical barriers will be reviewed by the affected municipal party implementing the corrective measures to ensure compliance with the current OBC requirements.

The specific number of barriers in any one municipality is in direct relationship to the number of buildings owned or operated (i.e. the greater the number of barriers, the larger the number of buildings owned and operated).

The most significant find was that all municipal buildings had physical or architectural barriers. The Joint Accessibility Committee continues to coordinate the identification of priorities for physical barrier removal with the participating municipalities. Each municipality is provided with the flexibility to identify short or long term plans based on their respective budgets and internal planning processes.

## Section 3

### Description of Plan Participants

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#### ***Location description***

The County of Haliburton is bordered on the south by the City of Kawartha Lakes and Peterborough County, in the west by the District of Muskoka, in the east by Hastings County and on the north by Algonquin Park. The County is located in the heart of Ontario's cottage country approximately 225 kilometres northeast of Toronto.

The County encompasses a geographic area of over 450,000 hectares.

The County has a permanent population of 16,147 (2006 Census) and during the summer months the area experiences a significant increase in population of between 2 and 3 times as a result of the influx of seasonal residents and tourists.

The County of Haliburton maintains a two-tier system of municipal government for service delivery. The County is comprised of four (4) lower tier municipalities, three (3) of which underwent amalgamations as of January 1<sup>st</sup>, 2001.

#### ***Population***

- 1827 • The Corporation of the Township of Algonquin Highlands
- 4924 • The Corporation of the Township of Dysart et al
- 3022 • The Corporation of the Municipality of Highlands East
- 5312 • The Corporation of the Township of Minden Hills

The largest urban areas within the County are the villages of Haliburton and Minden, although numerous smaller villages and hamlets are dispersed throughout the area including Cardiff, Carnarvon, Donald, Dorset, Eagle Lake, Fort Irwin, Gelert, Gooderham, Harcourt, Highland Grove, Irondale, Lochlin, Miners Bay, Moore's Falls, Oxtongue Lake, Tory Hill, West Guilford, Wilberforce, etc..

The Council of the County of Haliburton is comprised of the Reeves and Deputy Reeves of each of the lower tier municipalities, and annually, a Warden is elected or appointed from amongst the eight individuals on Council.

#### ***2009 County Council Composition***

- ⇒ Warden Dave Burton            Reeve of Highlands East
- ⇒ Councillor Murray Fearrey    Reeve of Dysart et al
- ⇒ Councillor Tom Gardner       Deputy Reeve of Algonquin Highlands
- ⇒ Councillor Bill Davis           Deputy Reeve of Dysart et al

- ⇒ Councillor Eleanor Harrison Reeve of Algonquin Highlands
- ⇒ Councillor Jim Mackie Deputy Reeve of Highlands East
- ⇒ Councillor Jim McMahon Reeve of Minden Hills
- ⇒ Councillor Cheryl Murdoch Deputy Reeve of Minden Hills

The composition and membership of the Council of each of the lower tier municipalities is as follows;

Algonquin Highlands Reeve Eleanor Harrison  
 Deputy Reeve Tom Gardner  
 Councillor Ward 1 – Don Shortreed  
 Councillor Ward 2 – Carol Moffatt/Tom Gardner  
 Councillor Ward 3 – Diane Griffin

Dysart Reeve Murray Fearrey  
 Deputy Reeve Bill Davis  
 Councillor Ward 1 – Andrea Roberts  
 Councillor Ward 2 – Derek Knowles  
 Councillor Ward 3 – Steve Pogue  
 Councillor Ward 4 – Janis Parker  
 Councillor Ward 5 – Dan Kay

Highlands East Reeve Dave Burton  
 Deputy Reeve and Ward 1 Councillor Jim Mackie  
 Councillor Ward 2 - Suzanne Partridge  
 Councillor Ward 3 - Donna Graham  
 Councillor Ward 4 - Gary Stoughton

Minden Hills Reeve Jim McMahon  
 Deputy Reeve Cheryl Murdoch  
 Councillor at Large Peter Oyler  
 Councillor Ward 1 – Bill Obee/Lisa Schell  
 Councillor Ward 2 – Barbara Reid  
 Councillor Ward 3 – Rick Ratcliff

For purposes of establishing an Accessibility Advisory Committee and developing an Accessibility Plan, the County and member municipalities have developed an updated joint plan and have created a committee that maintains representation from each municipality.

## **2009 Accessibility Committee Membership**

Chair – Councillor Cheryl Murdoch  
Vice-Chair Councillor Bill Davis  
Councillor Tom Gardner  
Councillor Jim Mackie  
Robert Young  
Miles Roberts  
Ross Burk  
Debbie Everitt  
Current vacancy exists due to recent resignation

## ***Resources Persons and Organizations***

### County of Haliburton

Jim Wilson, CAO  
Tamara Wilbee, Clerk and Human Resources  
Angela Balle, Administrative Assistant to Clerk and Recording Secretary

### Dysart et al

Tammy McKelvey, CAO/Clerk  
Dan Sayers, Chief Building Official

### Minden Hills

Cheryl McCarroll, Clerk  
Ken Jones, Chief Building Official  
Rick Cox, Director of Community Services

### Algonquin Highlands

Angie Bird, Clerk  
Don Kidd, Chief Building Official

### Highlands East

Irene Cook, Clerk  
Environmental & Property Supervisor, Environmental Property Supervisor  
Brittany Ellis, Administrative Assistant – Environment and Property

### Haliburton Kawartha Pine Ridge District Health Unit

Angela VanBerlo – Health Promoter

## Section 4

### Aim of Accessibility Plan

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This report describes (1) the measures the County of Haliburton Joint Accessibility Plan participants have taken in the past, and (2) the measures that will be taken during the current year (2009-2010), to identify, remove and prevent barriers to people with disabilities who utilize the facilities and services of the Joint Accessibility Plan participants: the County of Haliburton, the Township of Algonquin Highlands, the Municipality of Dysart et al, the Municipality of Highlands East and the Township of Minden Hills.

### ***List of Objectives for 2009-2010***

During the term of this plan, the County of Haliburton and member municipalities participating in the Joint Accessibility Plan will undertake the following activities in coordination and communication with the Joint Accessibility Committee, for purposes of identifying, removing and preventing barriers to people with disabilities;

1. Continue to monitor the Accessibility Audit completed of the municipally owned or leased physical structures and buildings, and prioritize the list into short and long range forecasts for purposes of future budgeting and development of a timeframe for removal of barriers.
2. Establish opportunities for citizens to identify barriers through public input processes.
3. Continue to review Development Applications subject to Site Plan Control under the Planning act, to ensure barriers to accessibility are considered.
4. Recognizing that the County of Haliburton and its constituent municipalities do not operate a public transit system, the Committee will continue to monitor service levels and coordination opportunities as it relates to transportation services in relation to people with physical disabilities.
5. Continue review of policies and by-laws as they are being developed to ensure that they meet the requirements of the new Municipal Act, 2001 and do not create barriers to people with disabilities.
6. Ensure that newly created human resource policies do not adversely affect those with disabilities.
7. Continue to review building plans relating to municipal renovations and new construction to ensure compliance with the AODA requirements.
8. Review and develop policies in relation to removing communications barriers.
9. Continue to monitor and encourage a common approach to enforcement of disabled parking provisions.
10. Continue to replace, on an as needed basis, municipal signage to ensure compliance with the AODA.
11. Continue to provide educational/awareness opportunities for employees of local government and other organizations, including the private sector.
12. Liaise and provide information to the business community regarding changes to accessibility legislation affecting the private sector.
13. Create an inventory of accessible businesses within the County
14. Continue to implement and promote the Barrier Aware Program.
15. Enhance the Accessibility Page of the corporate website to provide more detailed information and resources.
16. Liaise with other communities facing similar issues to determine best practices in meeting the requirements of the AODA.
17. Continue to inform the Accessibility Directorate of plan changes, updates, etc.

18. The Committee will invite the Chief Building Officials of each participating municipality to review changes under the Ontario Building Code that may or may not affect the original barrier removal plan requirements.
19. The Committee will report on the implementation of the Accessible Customer Service Policy by January 1, 2010.
20. The Committee will complete the development of an in-house training program as it relates to the Customer Service Standard.
21. The Committee will continue to monitor the development of the Built Environment Standards as they are made available to the public.
22. The Committee will continue to monitor the development of the Information and Communication Standards.
23. The Committee will continue to monitor the development of the Employment Standards.
24. The Committee will continue to monitor the development of the Transportation Standards.
25. The Committee will continue to respond to third party queries relating to accessibility requirements.
26. The Committee will undertake research in the area of fuel handling as it relates to customer service for persons living with disabilities.
27. The Committee will continue to work with community partners such as U-Links to find means to enhance outreach opportunities in both the public and private sector.
28. The Committee will partner with the Economic Development and Tourism Department, the Chamber of Commerce and/or the Haliburton County Development Corporation when suitable projects and/or funding opportunities become apparent.

For purposes of ensuring that the general public and individuals with disabilities are aware of the Accessibility Plan and proposed activities for 2009-2010, the County of Haliburton will advertise the completion of the Accessibility Plan, post the document on the County website ([www.haliburtoncounty.ca](http://www.haliburtoncounty.ca)) and make hard copies of the document available for public viewing at each municipal office and the local libraries.

## Section 5

### Status of Current Barrier Removal Objectives (see Section 4)

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This is the seventh year (2009-2010) that the County of Haliburton, which encompasses the municipalities of Algonquin Highlands, Dysart et al, Highlands East and Minden Hills, have formally worked towards identifying, removing and preventing barriers to the disabled. In the past the County and Municipalities have relied upon persons within the communities to come forward and inform them of any barriers encountered. If a barrier could be removed it was dealt with forthwith, otherwise when building or renovating, all properties were updated to existing building codes.

In reference to the objectives identified since 2003 and including the current year objectives, the following items have been undertaken and/or completed at the time of publication:

1. The County Website [www.haliburtoncounty.ca](http://www.haliburtoncounty.ca) has been continually updated and meets the Accessibility Protocols.
2. A separate web page is maintained relating to Accessibility and includes links to relevant information and resources such as copies of all past accessibility plans, contacts, useful links and publications created by the Committee. The page can be viewed at: [www.haliburtoncounty.ca](http://www.haliburtoncounty.ca) following the County Tab to Joint Accessibility.
3. The Accessibility Plans for 2003, 2004, 2005, 2006, 2007, 2008 and 2009 have been posted on the County website in PDF format and has also been distributed in hard copy to local libraries and municipal offices for ease of public access.
4. Through the Haliburton County Association for Community Living, two surveys were created for completion by businesses and people with disabilities in terms of identifying barriers in the community that are not within the realm of municipal authority. The Joint Accessibility Committee invited the organization to present their findings at a spring meeting and agreed to post the information and the survey on the County website along with the Joint Accessibility Plan in 2004.
5. The Committee reviewed renovation plans for the Municipality of Dysart et al Administration Building and made recommendations for minor alterations over and above Ontario Building Code requirements such as providing lower public counter heights. The Municipality incorporated these recommendations into their building plans in 2003.
6. The Committee reviewed renovation plans for the Township of Minden Hills Administration Building and made recommendations for minor alterations over and above Ontario Building Code requirements based on recommendations provided in 2005.
7. The Committee compiled a summary of existing transportation providers outlining available options for transportation for people living with disabilities in 2004.

8. The Committee reviewed local provisions for enforcement of disabled parking provisions and recommended a unified approach for all municipalities throughout the County in terms of set fine amounts and signage. During 2006, members of the Joint Accessibility Committee attended local municipal council meetings to provide information regarding enforcement abilities on private sector properties.
9. The Committee continues to monitor progress in terms of physical barrier removal within public structures on existing infrastructure.
10. The Committee hosted and funded a Sensitivity Awareness Workshop through Handidactus which resulted in participation from local municipal staff and Council members in 2005.
11. The Committee investigates opportunities to offer awareness programs with the intent of broadening awareness through the private sector.
12. The Committee has undertaken research to determine what information is provided to the public during the building permit application process in terms of accessibility standards. The Committee has developed a fact sheet that may be provided to the public at the time of building permit application to encourage the public to consider long term needs as it relates to making a home accessible. Building Officials will once again be asked to review this document in order to ensure it remains accurate and timely.
13. The Committee will continue to monitor changes to Accessibility legislation and communicate same through various media outlets when possible.
14. The Committee will continue to search best practices of other Joint Accessibility Committees throughout the Province as they continue to develop and refine their role within the Municipal setting. During 2007, discussions have taken place between the County of Haliburton and the County of Huron in terms of sharing resources and developing common programs given the similarities between the two areas in terms of size and population density.
15. Committee members will work towards the development of an Accessibility Booth for the purpose of attending various trade shows/events to raise the profile of those living with a disability. During 2007, several members of the Joint Accessibility Committee attended and hosted a booth at the Haliburton Home Show.
16. The Committee will develop fact sheets relating to various accessibility considerations to be provided to local business, organizations and the general public. During 2007, a Sensitivity Flyer was developed which has been circulated to local municipal offices for distribution and will be used as an educational tool in the future.
17. The Committee has undertaken a review of the Haliburton Highlands OPP Station in Minden.
18. In 2006, the Committee reviewed plans of the Haliburton Highlands Health Centre for the Municipality of Dysart et al.
19. In 2007, the Committee reviewed the Ambulance Base administration addition in Haliburton with the Director of EMS.
20. In 2007, the Committee made recommendations in terms of repairs and enhancements at the community based 4Cs building in Haliburton.

21. In 2007, in partnership with the Haliburton Kawartha Pine Ridge Health Unit, a subcommittee was established to develop a Barrier Aware Program. This program has been implemented over the past year and will continue indefinitely as a means to promote accessibility within private business and community based service establishments through a recognition program. The Barrier Aware program includes informational flyers, a formal logo and a display booth for use at public functions.
22. In 2007, a representative of the Committee attended the Oshawa Accessibility Forum for purposes of networking and sharing information.
23. County staff and political representatives continue to participate on an annual basis in various training and education workshops offered by such organizations as AMCTO and AMO.
24. In 2007, the Committee investigated the costs and criteria associated with retrofitting existing traffic signals for the visually impaired. As well, the Ministry of Transportation was solicited for information relating to their protocols for providing traffic signals for the visually impaired on Provincial highways.
25. On a regular basis, staff responds to public enquiries with regard to both public and private accessibility concerns.
26. In 2007, the Committee prepared and distributed an awareness flyer relating to sensitivity issues around disabilities.
27. County staff participated in the development of and continues to update a Seniors Portal which provides information to seniors on services available throughout our community and the entire Province.
28. In 2009, the Committee partnered with U-Links to develop a research project proposal relating to outreach for the private sector.
29. In 2008, the Committee reviewed the Minden Hills Public Library Branch Building Plans.
30. In 2008, the Committee reviewed the Dysart et al Public Library Branch Building Plans.
31. In 2008, senior municipal staff participated in a two day Accessible Customer Service Workshop facilitated by Accessibility Experts.
32. In 2009, Accessibility Experts were retained to provide initial 1 and 3 hour customer service training to County and Dysart et al and Algonquin Highlands municipal staff, volunteers, council and committee members.
33. In 2008-2009, the Committee reviewed various applications for condominium and plans of subdivisions
34. In 2008-2009, Barrier Aware Recognition Awards were presented to the Minden Pharmasave, the Lloyd Watson Memorial Centre in Wilberforce, the Rails End Gallery in Haliburton, the Cardiff Community Centre, Haliburton Foodland and the Harvest Bulk Food Store in Haliburton.

35. Preliminary Barrier Aware assessments have been conducted at the Minden Home Hardware, the County of Haliburton Information Centre, the County of Haliburton Administration Offices, the Haliburton Highlands Chamber of Commerce, Easton's ValuMart and Dollo's IGA. Follow up to complete the award process will continue this term.
36. In 2009, the Committee attended the Haliburton Home and Cottage Show to raise awareness of disability issues.
37. In 2009, the Committee began using Electronic Agenda technology for purposes of communicating agenda, minute and report information to Committee members, Council and the public. This move helps address barriers that may be present relating to the Information and Communication Standards. This is now being used by all Committees of Council and County Council.
38. In 2008, the Committee recommended changes to the Council Chambers kitchen layout to create a barrier free path of travel to the washrooms and refreshments. Renovations took place in 2009 to allow independent access to washrooms and kitchen areas that are accessible to the public.

## Section 6

### Barrier Identification Methodologies

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Four Methodologies were used to identify barriers during the development of the original 2003 Joint Accessibility Plan. This included brainstorming exercises, municipal quotient surveys, structural audits of municipally owned and leased buildings and public consultation.

Municipal staff has reviewed the current Barrier Audit and have identified priorities for physical barrier removal using one to five year projections, dependent on their respective budgetary and staffing constraints.

## Section 7

### Accessibility Review to Identify Physical Barriers

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The following methodology was used to address physical barrier identification:

Methodology	Description	Status
Committee review of buildings:  Contract Retired Certified Chief Building Official to assess all buildings owned by the County of Haliburton and all Municipalities in the County.	Site visit, measure and review, list barriers, Ontario Building Code requirements for each Barrier.	Each building was assessed for barriers, OBC corrective measures listed.

### Physical Structures Barriers Identified

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Contracted person attended at each listed building, measured for barriers, assessed the barriers and completed an Ontario Building Code review of each Barrier.

In the 2003 Joint Accessibility Plan, the Appendices included a list of barriers identified for removal as well as corresponding Ontario Building Code requirements. This information was provided in detail as a tool to assist municipal officials in completing the respective barrier removal plans. This detailed information remains available on the County website for reference purposes.

The current plan contains the complete listing of all barriers originally identified. New barriers identified by municipal staff and committee members have also been included. Further, the tables have been modified to illustrate the strategy for removal and anticipated timelines for same. This will serve as an ongoing checklist and will be updated annually and will form part of Section 7 of the Plan as follows:.

# County of Haliburton – Barrier Identification Summary to September - 2009

BARRIER	BARRIER TYPE	DEPARTMENT	ACTIVITY REQUIRED TO REMOVE BARRIER	STATUS
<b>1.</b> Training and development program for new and existing staff No Policies and Procedures Manual for Customer Service Standards	Customer Service	Administration	<ul style="list-style-type: none"> <li>implement Accessible Customer Service training for staff and council members through distribution of materials and workshops</li> </ul>	<input checked="" type="checkbox"/> 2009
			<ul style="list-style-type: none"> <li>Development of Policies and Procedures Manual for Customer Service Standards</li> </ul>	<input checked="" type="checkbox"/> 2009
<b><u>2.</u> ADMINISTRATION BUILDING</b>				
Not enough wayfinding signage	Information and Communication and Customer Service	Administration	<ul style="list-style-type: none"> <li>install accessibility signage</li> </ul>	<input checked="" type="checkbox"/> 2008
Council Chambers Kitchen and Refreshment Area	Customer Service and Built Environment	Administration	<ul style="list-style-type: none"> <li>build new kitchen cabinets to house recycling bins, garbage, etc. to clear path of travel to public washrooms</li> </ul>	<input checked="" type="checkbox"/> 2009
			<ul style="list-style-type: none"> <li>relocate refreshment tables to make independently accessible by public</li> </ul>	<input checked="" type="checkbox"/> 2009
<b><u>3.</u> COUNTY REGISTRY OFFICE</b>				
Doorways too small No ramps	Built Environment	Administration	<ul style="list-style-type: none"> <li>widen upstairs washroom door</li> <li>widen interior doors downstairs</li> <li>ramp front door step</li> <li>construct a special washroom</li> </ul>	<input type="checkbox"/>
		**Building Leased to ORC		<input type="checkbox"/> <input checked="" type="checkbox"/> 2008 <input type="checkbox"/>
No wayfinding signage	Information and Communication and Customer Service		<ul style="list-style-type: none"> <li>install accessibility signage</li> </ul>	<input type="checkbox"/>

<b>4. INGOLDSBY PATROL YARD. - NOTE: This building is not open to the public – Retrofit will be carried out, as required, to meet needs of disabled employees</b>				
Office door and washroom door are too small, soap towel dispenser, switch and thermostat too high, vanity has no leg room and taps don't have lever type handles. Water closet too close to allow wheel chair access	Built Environment and Employment	Public Works	<ul style="list-style-type: none"> <li>widen office and washroom doors</li> <li>lower soap, towel dispenser, switches and thermostat</li> <li>replace taps</li> <li>make water closet wheelchair accessible</li> <li>vanity with the required leg room</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
No wayfinding signage	Information and Communication and Customer Service		<ul style="list-style-type: none"> <li>install accessibility signage</li> </ul>	<input type="checkbox"/>
<b>5. EAGLE LAKE PATROL YARD # 2 - NOTE: This building is not open to the public Retrofit carried out, as required, to meet needs of disabled employees</b>				
Step at front main door which is also too small, washroom door too small, step up to shower also the rest of shower Barrier Free design is not there, water closet stall too small	Built Environment and Employment	Public Works	<ul style="list-style-type: none"> <li>ramp front door step</li> <li>widen main office door</li> <li>construct special washroom</li> <li>shower stall</li> </ul>	<input checked="" type="checkbox"/> 2008 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
No wayfinding signage	Information and Communication and Customer Service		<ul style="list-style-type: none"> <li>install accessibility signage</li> </ul>	<input type="checkbox"/>

**6. HIGHLAND GROVE PATROL YARD # 3 - NOTE: This building is not open to the public - Retrofit will be carried out, as required, to meet needs of disabled employees**

<p>Step up and down into the building at front door. Towel dispenser and switch control mounted too high, (sink) lavatory mounted too high in a vanity with no leg room. Washroom stall and stall door too small.</p>	<p>Built Environment, Employment</p>	<p>Public Works</p>	<ul style="list-style-type: none"> <li>• ramp front door both interior and exterior</li> <li>• lower towel dispenser and switch control</li> <li>• lower (sink) lavatory</li> <li>• design vanity with leg room below</li> <li>• move stall wall to required width</li> <li>• widen stall door</li> </ul>	<p><input checked="" type="checkbox"/> 2008  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/></p>
<p>No wayfinding signage</p>	<p>Information and Communication and Customer Service</p>		<ul style="list-style-type: none"> <li>• install accessibility signage</li> </ul>	<p><input type="checkbox"/></p>

**7. HALIBURTON AMBULANCE BASE - NOTE: This building is not open to the public - Retrofit will be carried out, as required, to meet needs of disabled employees**

<p>No thermostatic mixing valves, grab bars, seat, flex hose or clear space in front of shower. Paper towels too high, step in front of shower</p>	<p>Built Environment and Employment</p>	<p>EMS Administration</p>	<ul style="list-style-type: none"> <li>• add a pressure-equalizing or thermostatic mixing valve</li> <li>• grab bars</li> <li>• wall mounted folding seat</li> <li>• hand held shower head</li> <li>• clear floor space in front of shower 900 mm by width of shower</li> <li>• slip resistant floor surface</li> <li>• remove step in front of shower</li> </ul>	<p><input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/></p>
<p>No wayfinding signage</p>	<p>Information and Communication Customer Service</p>		<ul style="list-style-type: none"> <li>• Install accessibility signage</li> </ul>	<p><input type="checkbox"/></p>
<p>Office Space Not Accessible</p>	<p>Built Environment and Employment</p>		<ul style="list-style-type: none"> <li>• Create accessible administration area (accomplished through the addition of administrative office space with architectural plans reviewed by the Joint Accessibility Committee.</li> </ul>	<p><input checked="" type="checkbox"/> 2008</p>

**8. MINDEN AMBULANCE BASE - - NOTE: This building is not open to the public - Retrofit will be carried out, as required, to meet needs of disabled employees – THIS IS ALSO A LEASED BUILDING – NOT OWNED BY THE COUNTY OF HALIBURTON**

Men's & women's washroom stall door opens into the space, sink no leg room, no tilt mirror, shower stall door opens into space, but not in men's, no flex hose shower head, no wall mounted bench, no thermostatic mixing valve	Built Environment and Employment	EMS Administration	<ul style="list-style-type: none"> <li>• make stall doors to open out</li> <li>• (sink) lavatory to suit wheelchair</li> <li>• required sloped mirror</li> <li>• flex shower head</li> <li>• wall mounted seat</li> <li>• thermostatic mixing valve</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
No accessibility signage	Information and Communication and Customer Service		<ul style="list-style-type: none"> <li>• install accessibility signage</li> </ul>	<input type="checkbox"/>

Accessible Customer Service Training	Provide training to all persons representing the municipality by January 2010.	Retain Accessibility Experts	Clerk	<input checked="" type="checkbox"/> 2009
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\*Standard Signage Specifications will include but not limited to the following:

Raised lettering

Colour of lettering and background to be in acceptable contrast

Lettering to be in a "san-serif" typeface

# The Township of Algonquin Highlands

Barrier	Activity required to remove Barrier	Activity Selected	Who does what?	Done?
<b>A:</b> Algonquin Highlands Airport Hanger(added April 20/2000) Sandy land up to hanger not stable and broken up concrete floor.	Make land stable for wheelchair access and replace concrete floor. All to meet OBC requirements.	Land to be stabilized. <i>(complete)</i> Concrete floor to be repaired. <i>(complete)</i>	Airport Manager	<input checked="" type="checkbox"/> 2008 <input checked="" type="checkbox"/> 2008
<b>Ai:</b> Algonquin Highlands Airport Privies. Complete building is not Barrier Free design. No accessibility signs	Reconstruct a complete barrier free privy. All to meet OBC requirements.	A Barrier free washroom will be provided on the airport property (1 location).  Outdoor privies demolished, not replaced.	Airport Manager	<input type="checkbox"/>  <input type="checkbox"/> 2009
<b>Aii</b> Algonquin Highlands Airport Storage. Washrooms missing grab bars, coat hook angled mirror, towel dispenser too high, no lever type taps, dimly lit, and no accessibility signs.	Add the grab bars, coat hook, angled mirror and lever type taps. Move towel dispenser down to required height. Add brighter lights and accessibility signs. All to meet OBC requirements.	Activity required as recommended will be performed.	Airport Manager	<input type="checkbox"/> 2009
<b>Aiii:</b> Algonquin Highlands Stanhope Hangers. No accessibility signs	Install the required accessibility signs.	Signs will be Installed.	Airport Manager	<input type="checkbox"/> 2009
<b>B:</b> Algonquin Highlands Airport Terminal bldg. Doors are too small and steps up to front door area, no Barrier Free washroom and no accessibility signs.	Widen doors and construct ramp to entrance. Built a special washroom. All to meet OBC requirements.	Municipality has applied for Provincial Funding towards cost of renovations and addition to terminal building. *on hold while airport improvements under review	Airport Manager	<input type="checkbox"/>

<p><b>C:</b> Dorset Community Center. Step at the front doors, washrooms missing grab bars, sloped mirrors, lever type tap handles, towel racks too high, switches or controls too high, no Barrier Free access to basement, basement washrooms too small, step into showers, no hydrostatic mixing valve, no seat , no hand held shower, basement exit door has a step up and a step down to egress the building. No accessibility signs</p>	<p>Ramp access to and steps at front and basement doors.</p> <p>Add the required grab bars, sloped mirrors, lever type tap handles. Move towel racks, light switches and controls to the required height. Make 1 shower stall of barrier free design in men's and women's change rooms.</p> <p>Add required accessibility signs. All to meet OBC requirements.</p>	<p>Entrance ramp and steps at front door <i>(completed)</i> Ramp access to basement door not possible as per review by professional engineer.</p> <p>Grab bars, sloped mirror, tap handles, towel racks and accessible shower stalls. <i>(completed)</i></p> <p>A Trillium Grant is being applied for to assist in installing an elevator (lift) in the building.</p>	<p>Recreation Director</p> <p>Recreation Director</p>	<p><input checked="" type="checkbox"/> 2008</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
<p><b>D:</b> Dorset Fire Hall. Light switches too high and steps up to dispatch and office training area, interior doors too small, step to exterior man door and small step to all bay doors. No accessibility signs.</p>	<p>Lower switches to required height, ramp steps or chair lift, widen interior doors, ramp exterior man door and bay doors, add accessibility signs. All to meet OBC requirements.</p>	<p>All activities will be considered.</p>	<p>Fire Chief</p>	<p><input type="checkbox"/></p>
<p><b>E:</b> Dorset Landfill Site. A step up to the building and into the garage area. No Barrier Free washroom facilities. No accessibility signs.</p>	<p>Ramp the steps, barrier free Johnny on the Spot and add accessibility signs. All to meet OBC requirements.</p>	<p>All activities will be considered (landfill will be closing).</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>

<p><b>F:</b> Dorset Heritage Museum. Step up into the building, light switches too high, doorways too narrow, main office door too small, washroom doorway too small, no leg room under (sink) lavatory, washroom not barrier free design, building department door too small, step from building department to museum and to vault, stairs to 2<sup>nd</sup> floor and no accessibility signs</p>	<p>Move light switches lower, take door stop of doorways with no doors in museum. Widen main office door, washroom door and building department door. Ramp all steps. Make washroom Barrier Free as it is large enough room. Elevator or person lift to 2<sup>nd</sup> floor. Add accessibility signs where required. All to meet OBC requirements.</p>	<p>Relocate to new barrier free building.</p>	<p>Public Works Superintendent</p>	<p><input checked="" type="checkbox"/> 2005-2006</p>
<p><b>G:</b> Dorset Police Services Bldg. Light switches too high, interior doors too small, rooms dimly lit, washroom is not barrier free but is big enough to do so. Ramp is too steep slope. No accessibility signs.</p>	<p>Move light switches lower, widen interior doors, add brighter lights, make washroom into a special type washroom. Ramp needs to be lengthened or redesigned to make 1 in 12 slope. Add accessibility signs. All to meet OBC requirements.</p>	<p>All required activities will be considered.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>
<p><b>H:</b> Dorset Township Garage Step up to door and down into building at man door. Interior doorways too small, washroom is big enough but not Barrier Free design, no grab bars, (sink) lavatory too high, mirror not sloped, light switch too high, step up into washroom and door too small. No accessibility signs.</p>	<p>Ramp the main door both inside and outside, widen interior doorways, design washroom as Barrier Free, add grab bars, lavatory as Barrier Free design, add sloped mirror and move light switches and controls down. Ramp door way to washroom and add accessibility signs. All to meet OBC requirements.</p>	<p>Public access to garage is adequate via bay doors. Washroom required. Activities will be addressed.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>
<p><b>I:</b> Maple Lake Landfill Site. There is a high step to the door.</p>	<p>Ramp step to door of Shelter building.</p>	<p>Not a public building</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>

<p><b>J:</b> Oxtongue Community Center. Doors and water closet rooms are too small to make Barrier Free. Ramps outside to both doors are not designed as Barrier Free. Land is sandy and not stable, 2 exit doors are too small. No accessibility signs.</p>	<p>Construct a special washroom Reconstruct the 2 outside ramps to both floors, and make exterior walkways that are stable to both areas. Widen both doors leading to the ramps. Install access signs where required. All to meet OBC requirements.</p>	<p>Municipality is discussing future use &amp; ownership of this building. If ownership etc. remains with municipality, all activities will be considered.</p>	<p>Public Works Superintendent</p>	<input type="checkbox"/>
<p><b>K:</b> Oxtongue Fire Hall. Step at side man door, all man doors are too small, step up to dispatch and office area. Washroom door and area too small, building is dimly lit. Ramps at bay doors are too steep a slope. No accessibility signs.</p>	<p>Construct a special washroom, ramp step at side man door and to dispatch area also front bay doors. Add brighter lights and accessibility sign where required. All to meet OBC requirements.</p>	<p>Required activities as stated, to be addressed.</p>	<p>Fire Chief</p>	<input type="checkbox"/>
<p><b>L:</b> Oxtongue Landfill Site. There are 2 steps up the landfill shelter and the doors are too small. Privy is leaning to one side badly. No accessibility signs.</p>	<p>Widen all doorways, construct new or straighten privy and design as Barrier Free such as Buttermilk Falls or Dorset Park. Add accessibility signs. All to meet OBC requirements.</p>	<p>Privy has been repaired.  Shelter not a public building.</p>	<p>Public Works Superintendent</p>	<input checked="" type="checkbox"/> 2004
<p><b>M:</b> Pinesprings Landfill Site. There are steps to the front door of the shelter and to the privy. No accessibility signs.</p>	<p>Ramp steps to privy and front door of shelter. Design privy as Barrier Free like Buttermilk Falls or Dorset Park. Add accessibility signs. All to meet OBC requirements.</p>	<p>Not a public building(s).</p>	<p>Public Works Superintendent</p>	<input type="checkbox"/>
<p><b>N:</b> Algonquin Highlands Stanhope Library. Ramp at building is too steep Washroom is too small, doors too small and it is in basement with no access. No accessibility signs.</p>	<p>Lengthen existing ramp to the required 1 in 12 slope, handrails, guards. Construct a special washroom and add accessibility signs. All to meet OBC requirements.</p>	<p>Ramp to be renovated to comply.  Washroom facilities to be addressed.</p>	<p>Public Works Superintendent</p>	<input type="checkbox"/>

<p><b>Q:</b> Algonquin Highlands Recreation Privies. Doors and doorways are not wide enough and stalls are not designed to be Barrier Free and no accessibility signs.</p>	<p>Design privies to be Barrier free like Buttermilk Falls or Dorset Park and add accessibility signs. All to meet OBC requirements.</p>	<p>Building design will be reviewed and required activities will be addressed.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>
<p><b>P:</b> Algonquin Highlands Stanhope Community Center. No leg room under lavatory counters, no sloped mirror , no accessibility signs.</p>	<p>Design lavatory to be Barrier Free and add sloped mirrors and accessibility signs. All to meet OBC requirements.</p>	<p>Lavatory and kitchen faucets changed to lever type.  Sloped mirrors to be installed.</p>	<p>Public Works Superintendent</p>	<p><input checked="" type="checkbox"/>2008  <input type="checkbox"/></p>
<p><b>Q:</b> Algonquin Highlands Stanhope Concession Stand. Steps to entrance door and order window platform</p>	<p>Ramp to entrance door and to order window platform. All to meet OBC requirements.</p>	<p>Ramp to be constructed to entrance door.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>
<p><b>R:</b> Algonquin Highlands Stanhope Fire Hall. Washroom door too small, no grab bars, light switch too high, improper taps, threshold between computer and equipment rooms needs bevel, showers stall no grab bars, no seat, no flex hose shower head, no thermostatic mixing valve, no clear entrance floor space. Areas dimly lit. and no accessibility signs</p>	<p>Widen washroom door and design washroom to be Barrier Free, lower switch, bevel the threshold between computer and equipment rooms, design shower stall to be Barrier Free.  Add brighter lights and accessibility signs. All to meet OBC requirements.</p>	<p>All required activities to be addressed.  Add brighter lighting (<i>complete</i>)</p>	<p>Fire Chief</p>	<p><input type="checkbox"/>  <input checked="" type="checkbox"/>2008</p>

<p><b>S:</b> Algonquin Highlands Stanhope Municipal Bldg. No leg room beneath vanity in lavatory area, existing ramp is too steep, step at ramp door requires a ramp needs appropriate accessibility signs.</p>	<p>Design lavatory vanity to be Barrier Free with leg room beneath. Redesign ramp at side door to the required 1 in 12 slope. Either ramp the area at the door or raise level area to bottom of door or provide beveled threshold no more than 13 mm. Add appropriate accessibility signs. All to meet OBC requirements.</p>	<p>Signs will be added.</p> <p>Ramp design will be revised to meet Ontario Building Code requirements.</p> <p>Change faucets to lever style</p>	<p>Chief Building Official</p>	<p><input checked="" type="checkbox"/></p> <p><input checked="" type="checkbox"/>2008</p>
<p><b>T:</b> Algonquin Highlands Stanhope Museum. No washrooms, dimly lit, pea gravel unstable path to access. High step up to building , no accessibility signs.</p>	<p>A special washroom could be built, or signs to required washrooms.</p> <p>Add brighter lights, stabilize the exterior walkways.</p> <p>Ramp the existing step to the building and add accessibility signs. All to meet OBC requirements.</p>	<p>Washroom facilities at Municipal Office are available.</p> <p>Exterior walkways stabilized and install brighter lighting (<i>complete</i>)</p> <p>Ramp &amp; signage requirements will be addressed.</p>	<p>Chief Building Official</p>	<p><input checked="" type="checkbox"/>2008</p> <p><input checked="" type="checkbox"/>2008</p> <p><input type="checkbox"/></p>
<p><b>U:</b> Algonquin Highlands Stanhope Park Shelter. Barrier Free, but needs the required accessibility signs</p>	<p>Required accessibility signs</p>	<p>Accessibility signage will be installed.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>
<p><b>V:</b> Algonquin Highlands Stanhope Township Garage. Step at man door, interior doorways too small, dimly lit and washroom is not Barrier Free. No accessibility signs.</p>	<p>Ramp step at side man door, widen interior doorways, add brighter lights, design a Barrier Free washroom or add a special washroom or signs to special washroom if it applies. Add accessibility signs. All to meet OBC requirements.</p>	<p>New washroom facilities will be considered.</p>	<p>Public Works Superintendent</p>	<p><input type="checkbox"/></p>

<b>W:</b> Algonquin Highlands Club 35. Step up and step down from the threshold into the building at both side and front entrance doors. Washrooms missing leg room beneath (sinks) lavatory, lever type taps and sloped mirrors. All interior doors not wide enough including the washroom stall doors. No accessibility signs.	Ramp the steps outside and inside both entrance doors. Widen all interior doors including the washroom stall doors, add lever type taps and sloped mirrors and accessibility signs. Redesign (sinks) lavatories for leg room beneath. All work to meet OBC requirements.	All required activities will be addressed.  Add lever type faucets	Public Works Superintendent	<input type="checkbox"/> <input checked="" type="checkbox"/> 2008
<b>X:</b> Algonquin Highlands Hawk River Landfill Site. Step up to a landing and a step up to the building. Doorway not wide enough, no accessibility signs.	Ramp to the doorway and widen doorway. Add accessibility signs and all work to meet OBC requirements.	Not a Public Building.	Public Works Superintendent	<input type="checkbox"/>
<b>Y:</b> Algonquin Highlands Hawk River Change Rooms. Privies are missing grab bars and not enough room beside privy for wheelchairs also accessibility signs.	Add required grab bars to both privies and design for enough room beside privy to accommodate wheelchair access. Add accessibility signs and all work to meet OBC requirements.	Grab bars will be added.	Public Works Superintendent	<input type="checkbox"/>
<b>Z:</b> Algonquin Highlands Hawk River Shelter. There is a step all the way around the shelter and the surrounding land is sandy, grassy and unstable for wheelchair access. No accessibility signs.	Ramp to the shelter and make the barrier free path of travel and exterior walkway continuous and stable. Add accessibility signs and all work to meet OBC requirements.	Area around shelter will be made barrier free. Accessibility signs erected.	Public Works Superintendent	<input type="checkbox"/>
<b><u>Accessible Customer Service Training</u></b>	Provide training to all persons representing the municipality by January 2010.	Retain Accessibility Experts	CAO/Clerk	<input checked="" type="checkbox"/> 2009

# The Municipality of Dysart et al

Barrier	Activity required to remove Barrier	Activity Selected	Who does What?	Done?
<b>A:</b> Dysart Municipal Building. Threshold too high, access counter door not wide enough, no signs. The council chamber and washrooms are not barrier free and would be difficult to complete in the original building.	Ramp to threshold, widen access door, add accessibility signs where required, all to Ontario Building Code.	Build new Council Chambers and Administrative Offices making them accessible for employees and public.  Ramp threshold  Accessibility Signage	Contractor	<input checked="" type="checkbox"/> 2004-2005  <input checked="" type="checkbox"/> 2008  <input type="checkbox"/>
<b>B:</b> Dysart Community Center, exterior walk not wide enough nor continuous, telephone not low enough, no barrier free washrooms, no barrier free signage.	New exterior walkway, move telephone lower all to Ontario Building Code specifications.	Barrier free washrooms being added to facility on ground floor with addition  Exterior walkway and signage	Contractor	<input checked="" type="checkbox"/> 2004  <input type="checkbox"/>
<b>C:</b> Dysart Library ,threshold too high, washroom not completely barrier free, ramp and handrails not completely barrier free, needs barrier free signage.	Ramp to threshold, washroom grab bars, remount toilet paper holder, mirrors, paper towel rack, lever type tap handles. Ramp & handrails needs redesign, install proper access signage all items to meet OBC.	<b>Build a New Accessible Library Branch in Haliburton</b>		<input checked="" type="checkbox"/> 2009

D. Haliburton Ambulance Base Property of County of Haliburton – see County chart.

<b>E:</b> Haliburton Fire Hall, threshold too high, washroom doors too small, no accessibility signs.	Ramp the threshold area for wheelchair access, widen washroom doors and make Barrier Free or build a special washroom. Possibly the new Arena washrooms might be within the required 45 meters.			<input type="checkbox"/>
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<p><b>F:</b> Dysart Library Admin. Bldg. Front deck and 4 steps. Existing ramp too steep, washroom and door too small, all interior doors too small, no accessibility signs.</p>	<p>Extend existing side ramp 5.6906 meters and add handrails, guards or build a new ramp at the front door. Widen all other doorways in building plus construct a special washroom and add accessibility signs all to OBC.</p>	<p><b>Move library administrative services to the new Accessible Library Branch in Haliburton.</b></p>		<p><input type="checkbox"/> 2009</p>
<p><b>G:</b> Canoe Radio Bldg. Front door opens onto deck and 6 steps, no grab bars, door opens into washroom and no leg room beneath sink. No accessibility signs</p>	<p>Construct ramp at front door, install grab bars, change door swing, reconstruct lavatory area and add accessibility signs all to OBC</p>			<p><input type="checkbox"/></p>
<p><b>H:</b> Dysart Museum Barn. Sandy land not stable, step up into building, no accessibility signs.</p>	<p>Construct small ramp to building, make a stable exterior pathway to bldg. Add accessibility signs all to OBC.</p>			<p><input type="checkbox"/></p>
<p><b>I:</b> Dysart Museum Log Cabin. Front door too small, step up to bldg. Sandy land around not stable, rear door needs ramp, no accessibility signs.</p>	<p>Construct a small ramp to and widen front door, small ramp to rear door make a stable exterior pathway and add accessibility signs all to OBC.</p>			<p><input type="checkbox"/></p>
<p><b>J:</b> Museum main bldg. Steps up and steps down to bldg. and floors, no ramps to rear doors, doors locked from inside, no interior joining of floors. No accessibility signs</p>	<p>Install elevator or person lift, or construct ramps to top rear doors and change swing of same, make existing washrooms barrier free or construct a special washroom, construct barrier free loading zone and ramps from parking lot to stable exterior pathway, make lower entrance barrier free.</p>			<p><input type="checkbox"/></p>
<p><b>K:</b> Dysart Museum storage bldg. Ramp too steep, land sandy and unstable, no accessibility signs</p>	<p>Lower slope of existing ramp by extending to total 9.7536 meters, construct stable exterior path to building and</p>			<p><input type="checkbox"/></p>

	add accessibility signs all to meet OBC requirements.			
<b>L:</b> OPP & Old ambulance garage. Step into bldg. too high, doorways too small, dimly lit, washroom too small, no accessibility signs.	Widen all interior doorways, ramp man door, install better lighting to meet required 5 lx at floor. Construct a special washroom to serve both occupancies.			<input type="checkbox"/>
<b>M:</b> Dysart Museum Forge Building. Land is sandy and not stable and there is a step up into building and no accessibility signs.	Ramp the rise into the building, construct a stable exterior path to bldg. and add accessibility signs all to OBC.			<input type="checkbox"/>
<b>N:</b> Dysart Rails End Gallery. Steps need ramps or chair lift, no public washroom.	Person lift or ramp for each floor level and ramp entrance also construct a special washroom and add accessibility signs all to OBC.	Gallery to move onto new foundation and extensively renovated to meet accessibility standards.  Barrier Aware Award provided for this building.	Contractor	<input checked="" type="checkbox"/> 2008  <input checked="" type="checkbox"/> 2008
<b>O:</b> Dysart Rotary Park washrooms. Water closet room too small, towel rack too high, wrong taps, no grab bars, water closets improperly positioned. No accessibility signs	Make stall doors swing out, reconstruct stall to 1500 mm X 1500 mm, install grab bars, remount hand towel-dryer to required height, install lever type taps, make sure water closet has 1020 mm minimum from one side for wheelchair and required accessibility signs all to meet OBC.			<input type="checkbox"/>
<b>P:</b> Russell Reid House(Museum). Path not stable, threshold and door knob wrong, no accessibility signs.	Construct a stable exterior pathway, slope door thresholds, make door opening device easy to grasp, elevator or chair lift to 2 <sup>nd</sup> floor, all work to meet OBC requirements			<input type="checkbox"/>

<b>Q:</b> West Guilford Community Center. No accessibility signs.	Install accessibility signs to OBC requirements			<input type="checkbox"/>
<b>R:</b> Dysart Community Living(Old Nurses Residence)Exterior ramp is too steep a slope, interior doors are too small, missing grab bars, lever type taps, sloped mirror and leg room beneath sink, upstairs washroom dimly lit, missing sloped mirror, lever type taps, grab bars, sink too high 2 <sup>nd</sup> . Washroom upstairs too small, missing grab bars, and leg room beneath sink. Stair glide broken, no accessibility signs;;	Construct one of the washrooms into a special washroom, fix the stair glide Construct ramp to conform to OBC, add lever type taps to bathtub. Add accessibility signs as required all to conform to OBC requirements.	Install new Ramp		<input checked="" type="checkbox"/> 2007
<b>S:</b> Harcourt Community Centre Men's and ladies washroom doors too small, no sloped mirror, sink too low, ladies stall and stall door too small Grab bars not strong enough and no accessibility signs.	Widen doors to both washrooms, add sloped mirrors, strong enough grab bars, and lever type taps Make ladies stall and stall door to conform to code. Add accessibility signs all to meet BC			<input type="checkbox"/>
<b>T:</b> Harcourt Concession Stand Light switches too high, step to order window, pavilion gravel base unstable for wheelchair, men's and women's washroom no grab bars, no sloped mirror, paper towels too high, stall too small and water closet too close to wall. Shower s missing seat, flex hose shower head thermostatic mixing valve slip resistant floor and grab bars.	Lower light switches, ramp order window stand, stabilize gravel base of pavilion, add grab bars, sloped mirror and lower paper towels in both washrooms. Widen stall to 1500 mm X 1500 mm so one wall is 1020 mm from water closet. Add flex hose shower head, wall mounted seat, grab bars and slip resistant floor to shower stalls. Accessibility signs where required by OBC.			<input type="checkbox"/>
<b>U:</b> Dysart Landfill Site Building.	Build ramps to the entrance			<input type="checkbox"/>

Site attendants building door is too small and there is a step up to privy and this building entrance. No accessibility signs.	doors and widen doorways and doors. Add accessibility signs where required and all work to be done to OBC specifications.			
<b>V:</b> Dysart Roads Building. Office and washroom doors are too small, lavatory sink is too low for leg room beneath, switch controls mounted too high, water closet area too small and shower area not barrierfree at all. There are no accessibility signs.	Widen office and washroom doors, install sink(lavatory) so leg room conforms to barrier free design and lever type taps. Move switch (controls) lower. Widen water closet area and shower stall so they conform to barrier free design. Add accessibility signs. All work to meet OBC specifications.			<input type="checkbox"/>
<b>W:</b> Dysart Roads 4 Storage Sheds. Doors are not wide enough and have steps to access and have no accessibility signs.	Widen the 2 doors and doorways and ramp the access. Stabilize the path of travel in the sand and add accessibility signs all to meet OBC specifications.			<input type="checkbox"/>
<b>X:</b> Dysart Drag River Building. Interior doorways to hall and washroom are too small, steps in hallway, switches and heat controls mounted too high, (sink) vanity area requires lever type taps, sloped mirror, and water closet grab bars.no accessibility signs	A special washroom could be built, widen doorways to hall and washroom area, lower switches and heat controls, make (sink) vanity conform to barrier free, add grab bars and accessibility signs all to meet OBC specifications.			Building Demolished
<b>Y:</b> Head Lake Park.The Board Walk , bridge to Rotary Park, access to band shell platform all have a step or too short a ramp. No designated parking spaces, no accessibility signs.	Extend the ramp at the business section end of Board Walk and buildup each end so no step occurs. Also each end of the Bridge to Rotary Park and the entrance to platform at band shell.	Designated Parking Provided at Caboose at entrance to Head Lake Park.		<input checked="" type="checkbox"/> 2008

	Designate Barrier Free parking spaces and accessibility signs. All to meet OBC specifications.			
<b>Z:</b> Tourist information center Railway Caboose has 3 steel steps to a platform and the entrance door is not wide enough, no designated parking spaces and no accessibility signs.	Widen entrance door and ramp access to the Caboose. Add Barrier Free parking spaces and accessibility signs. All to meet OBC specifications.	Review completed with renovation work resulting from fire and due to the physical structure of the caboose, there is no means to widen the entrance door.	Contractor	<input checked="" type="checkbox"/> 2008
		Add designated parking.		<input checked="" type="checkbox"/> 2008
<b>Zi</b> Storage Railway Car. Step down into the entrance, loose board ramp and black patch material at ramp bottom not level and even for the required width. No accessibility signs.	Ramp entrance to Railway Car, secure loose boards in ramp area, widen and level access to wooden ramp and add accessibility signs. All to meet OBC specifications.			<input type="checkbox"/>
<b>Zii</b> Glebe Park. Doors not wide enough and steps to all buildings.No accessibility signs and no designated parking spaces.	Widen the access door to concession and storage type buildings. Ramp all access doors, add accessibility signs and designated parking spaces. All to meet OBC specifications.			<input type="checkbox"/>
<b>Ziii</b> Cemetery Storage Vault. Steps at both entrances and too high a threshold. No accessibility signs	Ramp the access doors and the threshold. Add accessibility signs. All to meet OBC specifications.			<input type="checkbox"/>
<b>Ziv</b> Sandy Cove Park. Surrounding sandy land is not accessible via wheelchair. Privy washrooms are not of Barrier Free design, also they have a step up and doorway not wide enough. No accessibility signs and no designated parking spaces.	Provide and exterior Barrier Free path of travel. Ramp and widen doors to a barrier free designed of privy. Add accessibility signs and designated parking spaces. All to meet OBC specifications.			<input type="checkbox"/>

<p><b>Zv</b> South Bay Park. Surrounding land is sandy and not accessible via wheelchair. One step down to beach and no accessibility signs and no designated parking spaces.</p>	<p>Provide an exterior Barrier Free path of travel and ramp step area. Add accessibility signs and designated parking spaces. All to meet OBC specifications.</p>			<input type="checkbox"/>
<p><b>Zvi</b> Eagle Lake Park. Surrounding land is sandy and not accessible via wheelchair. Port-a-potty not of Barrier Free design. The shelter under construction has a 100 mm step up to it. No accessibility signs no designated parking spaces.</p>	<p>Provide an exterior Barrier Free path of travel. Provide a ramp at the new shelter. Provide Barrier Free port-a-potties. Add accessibility signs and designated parking spaces. All work to meet OBC specifications.</p>			<input type="checkbox"/>
<p><b>Zvii</b> West Guilford Park numerous steps down to beach, surrounding land sandy and not accessible via wheelchair. No accessibility signs and no designated parking spaces.</p>	<p>Ramp down to beach, provide exterior Barrier Free path of travel. Add accessibility signs and designated parking spaces. All work to meet OBC requirements</p>			<input type="checkbox"/>
<p><b>Zviii</b> Curling Club. Step at the threshold of the front main door and steps up to the second floor and down to the lower floor. Rear exits and zamboni entrance has various steps in order to access. No barrier free washrooms and no accessibility signs.</p>	<p>Ramp threshold and steps for Barrier Free access or install elevator or person lift. If curling club and arena had a mutual entranceway it is possible that the newly constructed special washrooms at the arena may be within the 45 meter distance and may suffice. Ramp exit doors at rear for rink floor access. Add accessibility signs and all work to meet OBC requirements.</p>	<p>Ramp Completed</p> <p>Addition plans</p>		<input checked="" type="checkbox"/> 2008  <input checked="" type="checkbox"/> 2007
<p><b>Zix</b> North Kashawigamog Park. Numerous steps down to beach area, no accessibility signs and</p>	<p>Ramp down to beach area and add accessibility signs all work to meet OBC</p>			<input type="checkbox"/>

the area is posted NO PARKING.	requirements.			
<b>Zx</b> Haliburton Village Some sidewalks and curbs hard to navigate		Continual improvements to surfaces.		<input checked="" type="checkbox"/> 2007-2009
<b><u>Accessible Customer Service Training</u></b>	Provide training to all persons representing the municipality by January 2010.	Retain Accessibility Experts	CAO/Clerk	<input checked="" type="checkbox"/> 2009

# The Municipality of Highlands East

Barrier	Activity required to remove Barrier	Activities Selected	Who Does What?	Done?
<p><b>A:</b> Highlands East Patrol Yard Highway # 118 Building. Step at front door and step down to the bay area, washroom stall and door too small, no leg room under vanity, wrong handles on taps, shower stall too small and has a step, no accessibility signs.</p>	<p>Ramp steps at front door and bay area. Construct special washroom and barrier free shower area, add leg room beneath (sink) lavatory, lever type tap handles install accessibility signs where required all to OBC.</p>			<input type="checkbox"/>
<p><b>Ai:</b> Wilberforce Fire hall, steps need ramps, washroom doors too small. no grab bars, washrooms not big enough, (sink)lavatory missing lever handles, correct height, switches too high, no access to upstairs.</p>	<p>Ramp the steps, construct a special washroom or revamp existing washroom to meet barrier free requirements. Elevator or person lift to 2<sup>nd</sup> floor</p>			<input type="checkbox"/>
<p><b>Aii:</b> Highlands East Municipal Bldg. Stage not designed as Barrier Free, needs accessibility signs.</p>	<p>Construct ramp to stage or barrier free access. Install accessibility signs as required. All to OBC.</p>	<p>Install accessibility signs</p>	<p>Environmental &amp; Property Supervisor</p>	<p><input checked="" type="checkbox"/>2004</p>

<p><b>Aiii:</b> Lloyd Watson Community Centre, washrooms missing sloped mirrors, stall doors too small, water closet too close to both walls, missing grab bars, change room showers and water closets do not meet any barrier free design, no accessibility signs.</p>	<p>Add sloped mirrors, widen stall doors and design water closets to have minimum 1020 mm on one side add missing grab bars. Redesign change rooms to accommodate barrier free showers and water closet areas. Install required accessibility signs. All to OBC.</p>	<p>Washrooms barrier free Entrance doors replaced with automatic doors  Barrier Aware Award provided for this building.</p>	<p>Environmental &amp; Property Supervisor</p>	<p><input checked="" type="checkbox"/>2006 <input checked="" type="checkbox"/>2006 <input checked="" type="checkbox"/>2008</p>
<p><b>Aiv:</b> Wilberforce Curling Rink, entrance door too small, stairs up and down on the inside, existing ramp too short, washrooms too small. No accessibility signs.</p>	<p>Widen entrance door, elevator, person lift or ramps to each floor area. Construct a special washroom. Make rear ramp to barrier free requirements and install accessibility signs. All to OBC</p>	<p>Replace entrance door</p>	<p>Environmental &amp; Property Supervisor</p>	<p><input checked="" type="checkbox"/>2008</p>
<p><b>Av:</b> Highlands East Old MTO Yard. Step at front door, water closet stall and door too small, light switch, thermostat, paper towel and soap dispenser are too high, (sink) lavatory mounted too low for leg room beneath. No accessibility signs</p>	<p>Ramp the front door step. Mount paper towel and soap dispenser, light switch and thermostat control at correct height. Move stall wall and resize stall door to meet barrier free design. Move urinal to allow wall to be moved. Move (sink) lavatory to height that allows leg room beneath. Install accessibility signs and all work to meet OBC requirements.</p>			<p><input type="checkbox"/></p>

<p><b>Avi:</b> Wilberforce Medical Centre. Step to front door, interior doors too small, no grab bars, paper towel dispenser mounted too high in front washroom. No leg room in vanity below (sink) lavatory 2<sup>nd</sup> washroom too small to design to barrier free. No accessibility signs</p>	<p>Ramp the step at front door, widen all interior doors in the path of barrier free travel. Install grab bars and lower paper towel dispenser. Construct a special washroom or design front washroom to be barrier free. Install accessibility signs and all work to meet OBC requirements.</p>	<p>Ramp installed to front door</p>	<p>Environmental &amp; Property Supervisor</p>	<p><input checked="" type="checkbox"/>2007</p>
<p><b>Avii:</b> Wilberforce Library. Front door too small and has a step up to it. Washroom is too small to design to barrier free. Stairs to basement. No accessibility signs</p>	<p>Widen front door, ramp front step. Construct a special washroom. Install an elevator or person lift to the basement. Install accessibility signs and all work to meet OBC requirements.</p>			<p><input type="checkbox"/></p>
<p><b>B:</b> Wilberforce Former Red Cross Offices (Heritage Building.) Steps to front deck and door. Front door and all interior doors too small. 1st floor washroom too small to design to barrier free, 2<sup>nd</sup> floor washroom could be made barrier free. Elevator would be required to access 2<sup>nd</sup> floor</p>	<p>Ramp to deck and front door, widen all interior doors, design 2<sup>nd</sup> floor washroom as a special washroom. Install an elevator or person lift. Install accessibility signs and all work to meet OBC requirements.</p>	<p>Install wheelchair ramp from Deck to front door</p>	<p>Environmental &amp; Property Supervisor</p>	<p><input checked="" type="checkbox"/>2008</p>

<p><b>C:</b> Highland Grove Fire Hall. There is a step at the front main door, washroom not barrier free design and light switch control mounted too high, shower not of barrier free design at all.(sink) lavatory vanity no leg room beneath. Front bay doors have rough concrete ramps. No accessibility signs.</p>	<p>Ramp step at front main door, washroom is big enough to design a barrier free one maybe a special washroom or one with a water closet stall and lavatory. Lower light switch control. Design leg room beneath vanity. Re-do bay door ramps. Install accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>D:</b> Highland Grove Works Yard. There are steps at all 5 bay doors and the main door, no accessibility signs</p>	<p>Ramp all door steps. Install accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>E:</b> Highland Grove Library and Community Centre. Ramp is too steep a slope, men's and ladies washrooms need to designed to be barrier free, leg room beneath (sinks) lavatories not high enough. Shelves and lockers in path of travel men's washroom. No accessibility signs. 2 steps to stage and kitchen area.</p>	<p>Lengthen exterior ramp to lower the slope. Both men's and ladies washrooms could be made barrier free by changing the floor plan and combining 2 stalls into one. Occupant load of building will determine number of water closets and urinals or construct a special washroom. Ramp stage or kitchen . Install accessibility signs and all work to meet OBC requirements.</p>	<p>Reconstruct Ramp</p> <p>Accessible Washroom (budgeted)</p>	<p>Environmental &amp; Property Supervisor</p>	<input checked="" type="checkbox"/> 2008  <input type="checkbox"/> 2009

<p><b>F:</b> Tory Hill Fire Hall &amp; Community Center. Steps at front entrance to Community Center and Fire hall. Washroom doors too small, paper towel dispensers too high, thermostat control too high. Washroom stalls too small. No accessibility signs</p>	<p>Ramp steps at entrance to Community Center and Fire Hall. Widen washroom doors , lower paper towel dispensers and raise ( sinks) lavatories to allow leg room beneath, add sloped mirrors, increase stalls to conform or construct a special washroom. Install accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>G:</b> Tory Hill Landfill Site Bldg. step at front exterior door and door too small.</p>	<p>Ramp the step and widen the exterior door.</p>			<input type="checkbox"/>
<p><b>H:</b> Gooderham Post Office and Library. The washroom that appears to be of Barrier Free design has too small an access door, paper towel dispenser mounted too high, water closet is in such a way that a disabled person in a wheel chair could not access it. No accessibility signs.</p>	<p>Widen access doorway to washroom, lower paper towel dispenser. Remount the water closet so that it has the required centerline dimensions of 460 mm to 480 mm on one side and not less than 1020 mm on the other side. Install accessibility signs and all work to meet OBC requirements.</p>	<p>All activities shown in column to make building barrier-free</p>	<p>Environmental &amp; Property Supervisor</p>	<input checked="" type="checkbox"/> 2004

<p><b>I:</b> Gooderham Community Center. All exterior doors have steps or thresholds that need to be ramped or beveled, both men's and women's washrooms entrance doors are too small, no lever type taps, soap dispensers mounted too high grab bars missing behind water closets, water closet stalls and stall doors too small, (sink) lavatories not enough leg room beneath, no accessibility signs and no barrier free drinking fountain.</p>	<p>Ramp all exterior door steps, widen both men's and women's washroom entrance doors, add lever type taps, lower soap dispensers, add grab bars behind water closets, widen stalls and stall doors or create a Special Washroom. Design (sink) lavatories for leg room beneath. Add accessibility signs and a barrier free drinking fountain all work to meet building code requirements.</p>	<p>Signs installed and Parking Areas Painted</p> <p>Make washroom accessible - budgeted</p>		<p><input checked="" type="checkbox"/> 2004</p> <p><input type="checkbox"/> 2009</p>
<p><b>J:</b> Gooderham Fire Hall Bldg. Man door and bay doors have steps, men's and women's washrooms stalls too small, doors not wide enough, paper towel dispensers mounted too high, no sloped mirrors, no lever type taps, washroom entrance doors not wide enough. Dispatch office door not wide enough and no accessibility signs.</p>	<p>Ramp steps, widen stalls and stall doors in washrooms, lower paper towel dispensers, add sloped mirrors and lever type taps, widen washroom entrance doors and dispatch office door. Add accessibility signs and all work to meet OBC requirements. Both washrooms are big enough to design to Barrier Free or create a Special Washroom.</p>			<p><input type="checkbox"/></p>

<p><b>K:</b> Gooderham Park Washroom. No grab bars, sloped mirror, soap dispenser, paper towel dispenser, or lever type tap handles. No accessibility signs and no hydro to the building.</p>	<p>Add grab bars, sloped mirrors, soap dispenser, paper towel dispenser, lever type tap handles. Add accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>L:</b> Gooderham Landfill Site. Step up to the building and door not wide enough. No accessibility signs. Privy on site.</p>	<p>Ramp step to building, widen door, add accessibility signs and all work to meet OBC requirements..</p>			<input type="checkbox"/>
<p><b>M:</b> Cardiff Municipal Office. There is a step at front door, water closet too close to wall, fan &amp; heat control mounted too high, no leg room beneath (sink) lavatory, storage, vault and office doors not wide enough, no sloped mirror and no accessibility signs</p>	<p>Ramp step at front door, move water closet to allow Barrier Free access, lower fan and heat control, design (sink) lavatory area for leg room beneath and add sloped mirror. Widen storage, vault and office doorways. Add accessibility signs and all work to meet OBC requirements</p>	<p>Ramp step Accessibility signs  Move water closet Design sink lavatory and add sloped mirror</p>	<p>Environmental &amp; Property Supervisor</p>	<input checked="" type="checkbox"/> 2004
<p><b>N:</b> Cardiff Post Office. Threshold not beveled, washroom area not big enough to make it Barrier Free, no accessibility signs</p>	<p>Bevel the threshold, construct a special washroom or design existing to be Barrier Free. A special washroom in either the Post Office or Municipal Bldg. may meet the intent of 3.8.3.12 of the Ontario Building Code. Add accessibility signs and all work to meet OBC requirements.</p>	<p>Washroom provided at the Municipal Building  Signs installed</p>		<input checked="" type="checkbox"/> 2004  <input checked="" type="checkbox"/> 2004

<p><b>O:</b> Cardiff Community Center. Men's washroom is missing the grab bar behind the water closet, a sloped mirror, light switch control too high.(sink) lavatory is mounted too low for leg room beneath and too close to one wall. Ladies washroom is not Barrier Free at all. No accessibility signs</p>	<p>Install grab bar behind water closet, add a sloped mirror, lower light switch control, raise (sink) lavatory to allow leg room beneath and move away from one wall. This room is possibly the Special Washroom and that is why the ladies is not Barrier Free. Add accessibility signs and all work to meet OBC requirements.</p>	<p>Make women's washroom accessible Lever Type Door and Faucet Handles Installed  Accessible Men's washroom Accessible Entrance Accessible Parking  <b>Barrier Aware Certificate Awarded for this Building.</b></p>		<p><input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2009 <input type="checkbox"/>2009 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2009</p>
<p><b>P:</b> Cardiff Works and Workshop Bldgs. Step up to the side man door and both truck bay entrances have a step. Also the workshop has 3 steps up to it. Land around is sandy and unstable. No accessibility signs.</p>	<p>Ramp all steps and stabilize the land that is to be the Barrier Free path of travel. Add accessibility signs. All work to meet OBC requirements.</p>			<p><input type="checkbox"/></p>
<p><b>Q:</b> Cardiff Ball Diamond Public Washrooms &amp; Clubhouse. Public washrooms are concrete block on top of holding tank and where never designed to be Barrier Free. There is a step up to the concrete pad at the club house. Land around is sandy and unstable. No accessibility signs.</p>	<p>Construct a Special Washroom, ramp the step at the club house and stabilize the land in the path of Barrier Free travel</p>			<p><input type="checkbox"/></p>

<p><b>R:</b> Cardiff Fire Hall. Step at the side man door. Water closet, (sink) lavatory and shower all not designed as Barrier Free. No lever type taps or sloped mirror also no accessibility signs.</p>	<p>Ramp step at side man door. Water closet could be made Barrier free by moving (sink) lavatory to allow the 1020 mm clearance on one side, and install and install (sink) lavatory to proper dimensions. Construct a barrier free shower stall. Install lever type taps and sloped mirror also required accessibility signs. All work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>S:</b> Cardiff Pool Change House. The (sink) lavatory is mounted too low to allow leg room beneath, water closet stalls are too small and not designed as Barrier Free. The shower area is not designed as Barrier Free and there are no accessibility signs.</p>	<p>Raise the (sink) Lavatory to allow leg room beneath, add lever type taps, sloped mirror, soap and towel dispensers. Water closet stalls could be designed as Barrier Free by moving stall walls and adding appropriate amenities or design a Special Washroom. Shower area needs redesign to Barrier Free shower. Add accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>T:</b> Cardiff Storage Building Balsam Street. Step up to door and door clear opening not wide enough.</p>	<p>Ramp step at door and widen door area. All work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>U:</b> Cardiff Rink Change House. Step at door and no accessibility signs.</p>	<p>Ramp the front step and add accessibility signs. All work to meet OBC requirements.</p>			<input type="checkbox"/>

<p><b>V:</b> Fire Hall Highway # 28. Steps at all doors. Interior doors not wide enough, washroom in training area is big enough but not designed as Barrier Free, (sink) lavatory no leg room beneath, no sloped mirror, light switch control mounted too high, no lever type taps, no sloped mirror. The 2<sup>nd</sup> washroom in truck bay area has same deficiencies except it has a shower that is not Barrier Free. No accessibility signs</p>	<p>Ramp all steps. Design both washrooms as Barrier Free or make one a Special Washroom with appropriate amenities.(Sink) lavatory areas need leg room beneath, lever type taps, sloped mirror and mount switch controls lower. Construct a Barrier Free shower. Add accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>W:</b> Log Building Highway # 28. Threshold not beveled, Patio stones and pebbly walkway not stable and continuous.</p>	<p>Bevel threshold at door and make the patio stone walkway and pebbly stones stable and continuous</p>			<input type="checkbox"/>
<p><b>X:</b> Eels Lake Landfill Site Building Hwy. # 28. There are 2 steps to the building and the door is not wide enough. No accessibility signs.</p>	<p>Ramp steps to front door and widen doorway. Add accessibility signs and all work to meet OBC requirements.</p>			<input type="checkbox"/>
<p><b>Y:</b> Essonville Church Year 1888. There is a step at the front door. No accessibility signs</p>	<p>Ramp the step and add accessibility signs also all work to meet OBC requirements.</p>			<input type="checkbox"/>

<p><b>Z:</b> Gooderham Garage Building. Step at front man door which is also not wide enough clear opening. Land is sandy and unstable for wheelchair access . No accessibility signs.</p>	<p>Ramp the front step, widen man door, stabilize sandy land for wheelchair accessibility and add accessibility signs all work to meet OBC requirements.</p>			<input type="checkbox"/>
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<p><b><u>Accessible Customer Service Training</u></b></p>	<p>Provide training to all persons representing the municipality by January 2010.</p>	<p>Provide in-house training program</p>	<p>Clerk</p>	<input checked="" type="checkbox"/> 2009
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# The Township of Minden Hills

Barrier	Activity required to remove Barrier	Activity Selected	Who does what?	Done
<p><u>A:</u> Minden Hills Arena. Missing ramps, no grab bars, no leg room, dimly lit, no accessibility signs. Water closet stalls not Barrier Free design.</p>	<p>Construct ramps in the bleachers area, make wheelchair &amp; attendant spaces, add grab bars to water closet stalls and design for Barrier Free, install better lighting and a barrier free shower area. Install accessibility signs all to OBC</p>	<p>Upstairs Washrooms  <i>Grab bars (complete)</i>  <i>Sloped mirrors on site</i>  <i>Signage (complete)</i></p>	<p>– Director of Community Services.</p>	<p><input checked="" type="checkbox"/>2007</p>
		<p>Downstairs Washrooms  <i>Countertops (complete)</i>  <i>Sinks( complete)</i>  <i>Taps (complete)</i>  <i>sloped mirrors on site</i>  <i>tuflex tiles( complete)</i>  <i>signage (complete)</i>  <i>wheelchair attendant spaces (complete)</i>  <i>stand and lobby area</i></p>	<p>– Director of Community Services</p>	<p><input checked="" type="checkbox"/>2007</p>
		<p>Downstairs Washroom  <i>design barrier free water closet stalls (complete)</i>  <i>widen doors (complete)</i>  <i>automatic doors</i>  <i>signage (complete)</i>  <i>barrier free shower stalls</i></p>	<p>– Director of Community Services</p>	<p><input checked="" type="checkbox"/>2007</p>

<u>Ai:</u> Minden Hills Curling Rink. Ramp not wide enough, washrooms in basement, no grab bars, no barrier free access to basement. No accessibility signs.	Widen ramp to main doors, install elevator, person lift or a special washroom for each floor, install accessibility signs all to OBC.	<i>Completion of ramp</i> <i>grab bars for the main washroom (complete)</i> <i>Signage (complete)</i>	Environmental & Property Operations Manager	<input checked="" type="checkbox"/> 2007 <input checked="" type="checkbox"/> 2007
<u>Aii:</u> Minden Hills Ball Park Washrooms. No leg room beneath (sink) lavatory, entrance doors not wide enough, threshold and step need ramp and bevel, no grab bars and soap dispenser mounted too high. No accessibility signs.	Design (sink) lavatory to accommodate handicapped, Widen doorways and doors, ramp and bevel step and threshold. Add grab bars to water closets. Lower soap dispensers. Install accessibility signs and all work to meet OBC. Requirements.	<i>widen doors</i> <i>bevel threshold</i> <i>redesign sink area (complete)</i>  <i>add grab bars, lower dispensers</i> <i>signage</i>	– Director of Community Services	<input checked="" type="checkbox"/> 2007
<u>Aiii:</u> Minden Hills Library. Ramp not wide enough, step up, door needs power opener. No accessibility signs.	Widen ramp to front door and ramp step, install power opener on door and accessibility signs all to OBC.	<i>Ramp to front door, lighting, grab bars, lower switches and signs</i>  <b>Build new Accessible Library Branch for Minden Hills</b>	Environmental and Property	<input checked="" type="checkbox"/> 2007 <input checked="" type="checkbox"/> 2009
<u>Aiv:</u> Lochlin Community Center. Need ramp to front door, dimly lit, grab bars missing, switches too high.	Construct ramp to front door better lighting, add grab bars where required, lower switches, accessibility signs where required all to OBC.	<i>Community Centre under review</i>	Environmental & Property	
<u>B:</u> Minden Hills Municipal Office. Steps need ramps, washroom not barrier free, no accessibility signs, upstairs not accessible, grab bars missing	Construct ramps in step areas. A special washroom, elevator or person lift, grab bars upstairs washrooms and accessibility signs where required all to OBC.	<i>Renovations completed to make administrative building fully accessible</i>	Environmental and Property	<input checked="" type="checkbox"/> 2007

<b>C:</b> Frank Welch Memorial Vault. 13 mm threshold at main doors. No accessibility signs and privy is not Barrier Free type.	Bevel the threshold and add accessibility signs where required. Install barrier free privy. All work to meet OBC Requirements.	<i>No threshold</i>	Director of Community Services	<b>Locked Building – not to be accessed by public</b>
<b>D:</b> Community Policing Office. Washroom not enough leg room, no grab bars, no accessibility signs.	Make (sink) lavatory area wheelchair accessible, add grab bars and required accessibility signs all to OBC.	<i>Grab bars Signage Accessible washroom</i>	Environmental and Property	<b>Leased by U-Links – not a public washroom</b>
<b>E:</b> Minden Hills Pritchard House. No ramp, dimly lit, no accessibility signs.	Construct a continuous exterior walkway and ramp in step area, widen 1 interior door and accessibility signs where require all to OBC.	<i>To be reviewed and assessed due to nature of exterior (stone work)</i>	Environmental and Property	<b>Vacant Building – not open to public</b>
<b>F:</b> Minden Hills Rotary Park Washrooms. Pathways not stable, washrooms too small, no grab bars No accessibility signs.	Construct stable pathways, a special washroom or make washrooms barrier free, add grab bars and accessibility signs where required all to OBC.	<i>Barrier free polyjohn Signage Construct stable pathways (All complete)</i>	Director of Community Services	☒2007
<b>G:</b> Minden Hills Satellite Office. Steps into building, basement washroom not barrier free, no accessibility signs, controls too high, access to basement required.	Ramp the steps into the building, make washroom barrier free, lower controls add accessibility signs as required and elevator or person lift. All to OBC.	<i>Undetermined until decision is made regarding ongoing ownership of site relating to administration building renovation and expansion</i>	Environmental and Property	

**H:** Minden Ambulance Bldg. – Moved to County of Haliburton Barrier Removal

<p><b>I:</b> Minden Hills Fire Hall. Step at main man door, interior doors not wide enough, step at bay doors, washrooms no grab bars, sink no leg room, mirror not inclined, not wide enough space, no accessibility signs</p>	<p>Ramp step at man door and truck bay doors, construct a special washroom or if constructed next door use with proper signage. Add all required accessibility signs all work to OBC requirements</p>	<p><i>Step at main door ramped</i> <i>Widen door to meeting room</i></p> <p><i>Bring washroom to OBC standards for barrier free design</i></p>		
<p><b>J:</b> Minden Hills Fire Hall storage, man doors not wide enough, stairs to 2nd floor no accessibility signs</p>	<p>Elevator or person lift to 2<sup>nd</sup> floor, widen man doors. Accessibility signs all to OBC requirements</p>	<p><i>To be addressed in conjunction with fire hall expansion</i></p>		<p><b>2<sup>nd</sup> floor is for storage and is not open to public</b></p>
<p><b>K:</b> Minden Hills Fire Hall Public Washrooms, no grab bars, sink no leg room beneath, no inclined mirror, stall not wide enough and no accessibility signs.</p>	<p>Construct special washroom and add accessibility signs all to OBC requirements.</p>	<p><i>Grab bars installed</i></p>		<p><input checked="" type="checkbox"/> 2009</p>

<p><b>L:</b> Minden Hills Works Yard. Steps up and down at front man door. Washroom door not wide enough and step over at door. Hot water tank beside water closet with no grab bars or other barrier free amenities. (Sink) lavatory is mounted too high for leg room beneath, no lever type taps, sloped mirror, soap or paper towel dispenser as per OBC. Exterior access to barn storage building is stony, hilly and unstable. No accessibility signs.</p>	<p>Ramp steps and bevel threshold at front man door. Widen washroom door and design water closet area to suit Barrier Free and add grab bars. Design (sink) lavatory area to suit Barrier free with leg room beneath also lever type taps, sloped mirror, soap and paper towel dispenser. Stabilize exterior path and make continuous with correct slopes access to storage barn. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>Washrooms Entrance Signage</i></p> <p><i>Portable handicapped washrooms (complete)</i></p>	<p>Roads Department</p>	<p>☒2007</p> <p><b>Not a public building</b></p>
<p><b>M:</b> Minden Hills Fairgrounds Quonset building. Step both in and out of building at barn type doors. Man door blocked by steel beams. No accessibility signs</p>	<p>Ramp both inside and outside the barn type doors. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>Ramps Signage</i></p>		
<p><b>N:</b> Minden Hills Fairgrounds Storage and Small Concession Stand. There is a step up to the storage bldg and steps up to the small concession bldg. Staff entrance door is not wide enough.</p>	<p>Ramp the steps to both buildings and widen staff entrance door. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>Ramp to both buildings Widen doors Signage</i></p>		

<b>O:</b> Minden Hills Ball Park Storage Bldg. Steps up to a landing and step up to door. Ramp is too steep and too short for the height above grade. No accessibility signs	Ramp the area to the man door and make loading ramp the right slope for Barrier Free design. Add accessibility signs and all work to meet OBC requirements.	<i>Ramp area to main door Reduce slope at loading ramp Signage</i>		
<b>P:</b> Minden Hills Rotary Park Pavilions. There is no exterior barrier free path of travel and no accessibility signs.	Construct an Exterior Barrier Free Path of Travel to washrooms and pavilions and install accessibility signs	<i>Signage Construct stable pathways</i>	Community Services	☒2008
<b>Q:</b> Minden Hills Harrington Park Privies. There is no exterior barrier free path of travel and the privies are not of a Barrier Free design. No accessibility signs	Construct an Exterior Barrier Free Path of Travel and a privy of Barrier Free Design. Add accessibility signs and all work to meet OBC requirements.	<i>Barrier free polyjohn Signage</i>		
<b>R:</b> Minden Hills Panorama Park Privies. There is no exterior barrier free path of travel and the privies are not of a Barrier Free design. No accessibility signs	Construct an Exterior Barrier Free Path of Travel and a privy of Barrier Free Design. Add accessibility signs and all work to meet OBC requirements.	<i>Barrier free polyjohn Signage Construct stable pathways</i>		☒2004
<b>S:</b> Minden Hills Cemetery Storage Sheds. Steps to sheds and door not wide enough.	Ramp steps and widen door.	<i>Widen doors Ramp steps Add new Polyjohn complete</i>	For staff use only – Building locked	

<p><b>T:</b> Minden Hills Fairgrounds Washrooms. (Sinks)lavatories mounted too low for leg room beneath, no sloped mirrors, no lever type taps, soap dispenser mounted too high. A 30 mm step up and threshold not beveled. Both inside and outside. No accessibility signs</p>	<p>Design (sinks) lavatories to be Barrier Free, add lever type taps, sloped mirrors and mount soap dispenser lower. Ramp step and bevel threshold both inside and outside. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>Lower dispensers</i> <i>Ramp step</i> <i>Bevel threshold</i> <i>Sloped mirrors on site</i> <i>Signage(not complete)</i> <i>New taps</i></p>	<p>Director of Community Services</p>	<p><input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008 <input checked="" type="checkbox"/>2008</p>
<p><b>U:</b> Minden Hills Fairgrounds Large Concession Booth. Side door has a 70 mm step and rear door with the ramp is not wide enough. No accessibility signs.</p>	<p>Ramp the side door step, widen the rear door and add accessibility signs. All work to meet OBC Requirements.</p>	<p><i>Ramp side door</i> <i>Widen rear door</i> <i>Signage</i></p>		
<p><b>V:</b> Minden Hills Fairgrounds Stage. (510 mm) three steps up to stage. No accessibility signs.</p>	<p>Ramp up to the stage and add accessibility signs. All work to meet OBC requirements.</p>	<p><i>Ramps to stage</i> <i>Signage</i></p>		
<p><b>W:</b> Minden Hills Museum Buildings. Replica of Bethel Church door not wide enough and step up to it. Stanhope School door not wide enough and step up to it. Bowron Log Home door not wide enough, ramp at door too steep and step at bottom of main ramp. No accessibility signs.</p>	<p>Widen doors and ramp steps. Lower slope of ramp at Bowron Log Home main door. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>To be reviewed and assessed in conjunction with gallery addition.</i> <i>Heritage concerns</i></p>		<p><b>Heritage buildings. Retrofit would alter heritage features.</b></p>

<p><b>X:</b> Minden Hills Sewage Treatment Plant. Washroom door not wide enough, washroom water closet not Barrier Free and (sink) lavatory mounted too low for leg room beneath. No lever type taps and no sloped mirror. No accessibility signs.</p>	<p>Construct a special washroom or design existing washroom area to be Barrier Free. Design a (sink) lavatory area to be Barrier Free. Add accessibility signs and all work to meet OBC requirements.</p>	<p><i>Barrier Free washroom and sink area Signage</i></p>		<p><b>Not open to the public.</b></p>
<p><b>Y:</b> Minden Hills Gelert Storage Building. 70 mm Step at the side man door and the exterior walkway in the barrier free path of travel is tall grass. There are no accessibility signs.</p>	<p>Ramp the step, make the exterior walkway in the barrier free path of travel stable and continuous. Add accessibility signs.</p>	<p><i>To be determined Ramp</i></p>		<p><b>Storage only – not open to the public.</b></p>
<p><b>Z:</b> Irondale Community Center. The entrance to the building is approximately 1040 mm above grade and the addition area is suppose to be kitchen and washrooms. Accessibility signs would be required.</p>	<p>Ramps for the entrance and Barrier Free washroom design should be considered prior to construction. Addition of accessibility signs would also be required. All construction must meet Ontario Building Code requirements.</p>	<p><i>Review of Community Centre in process</i></p>		
<p><b>Zi</b> Bethel Church. There are 2 steps to the church entrance. All doors and windows are boarded up. There are no accessibility signs. Doors could not be assessed.</p>	<p>Ramp the steps to the entrance, remove and repair all windows and doors. Add accessibility signs. All work to meet OBC requirements</p>	<p><i>Not currently safe for public access.</i></p>		<p><b>Not open to the public.</b></p>

<b>Zii</b> Gazebo – Orde Street is accessible at the end of the street but there are no accessibility signs	Add accessibility signs and all work to meet BC requirements.	<i>Signage</i>		
<b>Ziii</b> Garage & Salt Dome, Concession A, Lot 4. Step at front man door and gap at all bay doors. (Sink) lavatory no leg room beneath, no lever type taps, no sloped mirror. Soap and paper towel dispensers need to be mounted to correct height. Water closet door not wide enough , no grab bars, stall too small for wheelchair access. No accessibility signs.	Ramp step at man door and fill gaps at all bay doors. Raise (sink) lavatory for leg room beneath, add lever type taps, sloped mirror, soap and paper towel dispenser to correct height. Widen water closet door and stall to barrier free design, add grab bars. Add accessibility signs and all work to meet OBC requirements	<i>Washrooms Entrance Signage Low priority Portable handicapped washrooms</i>		<b>Not open to the public</b>

Additional Barriers Identified

<b>2004-A: Snowdon Park</b>		<i>Barrier Free Polyjohn (complete) Stable Walkways Signage</i>	Director of Community Services.	<input checked="" type="checkbox"/> 2007
<b>2004-B: Furnace Falls</b>		<i>Barrier Free Polyjohn x 3 Signage Stable Walkway</i>	Director of Community Services.	<input checked="" type="checkbox"/> 2007 <input checked="" type="checkbox"/> 2008
<b>2004-C: Lutterworth Park</b>		<i>Barrier Free Polyjohn (complete 2006) Stable Walkways to privies and bbq area Signage</i>	– Director of Community Services.	<input checked="" type="checkbox"/> 2007 <input checked="" type="checkbox"/> 2008
<b>2004-D: 12 Mile Cemetery (beach included)</b>		<i>Barrier Free Polyjohn x2 (1 complete) Signage ( incomplete)</i>	– Director of Community Services.	<input checked="" type="checkbox"/> 2007 <input checked="" type="checkbox"/> 2008
<b>2004-E: Gelert Cemetery</b>		<i>No Washroom Signage</i>	– Director of Community Services.	

<b>2004-F: Bethel Church Cemetery</b>		<i>Barrier Free Polyjohn Signage No washroom</i>	– Director of Community Services.	
<b>2004-G: Forster’s Road Beach</b>		<i>Barrier Free Polyjohn Signage No washroom</i>	– Director of Community Services.	
<b>2004-H: Horseshoe Lake Beach</b>		<i>Barrier Free Polyjohn Signage No washroom</i>	– Director of Community Services.	
<b>2004-I: Bissett Beach</b>		<i>Barrier Free Polyjohn Signage No washroom</i>	– Director of Community Services.	

<b><u>Accessible Customer Service Training</u></b>	Provide training to all persons representing the municipality by January 2010.	Undertake Train the Trainer Program	Clerk	<input checked="" type="checkbox"/> 2009
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**\*\*The township has made application to the Build Canada Fund for purposes of removing accessibility barriers in both the Cultural Centre and the Community Centre in 2009-2010.**

## Section 8

### Strategy for Removal of Barriers

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Each municipal Council has undertaken a review of the List of Objectives for the Accessibility Plan and subsequent annual updates as part of their respective annual budget deliberations and have allocated resources at the discretion of each Council.

The County will continue to maintain and financially support the activities of the Joint Accessibility Advisory Committee.

The Accessibility Advisory Committee has established a regular meeting schedule and minutes of meetings are circulated to the Council of each municipality and the Council of the County of Haliburton.

For purposes of establishing a monitoring and tracking system to assess progress being made in the identification, removal or prevention of barriers, the Accessibility Committee has completed a tracking chart that identifies barriers, removal strategies and timelines for removal.

The Committee continues to seek input from each municipality by providing templates or checklists for completion prior to completion of the annual update of the Plan.

## Section 9

### Review and Revision Process and Annual Update

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The Accessibility Advisory Committee utilizes the annual Accessibility Plan as a working document for purposes of identifying barriers and providing recommendations regarding the removal and prevention of barriers to Councils.

The objectives that were established in the original Joint Accessibility Plan (2003-2004) continue to be updated with new objectives identified during the term of the Plan. This forms the basis of a performance evaluation to meet the requirements of the annual update to be produced by September 30<sup>th</sup> annually.