

RAIL TRAIL MANAGEMENT COMMITTEE

MINUTES OF MEETING

March 7th, 2008

9:30 a.m.

Present: Chair - Councillor Bill Davis, Councillor Cheryl Murdoch, Mike Burke, Pamela Marsales, Ken Hoeverman, Thom Lambert

Support Persons: Tegan Moratz - Haliburton Highlands Trails & Tours Network
Tamara Wilbee – County Clerk

Regrets: Samantha Davies - Haliburton Highlands Trails and Tours Network
Andy Chvedukas – Haliburton County Snowmobile Association

Guests: Eric Christensen – Haliburton ATV Association
Sean Ruppel – Chico Racing

Adoption of Agenda

Moved By Ken Hoeverman; Seconded by Mike Burke

Be it resolved that the Agenda for the March 7th, 2008 meeting of the Rail Trail Management Committee be adopted as circulated.

Carried

Declaration of Pecuniary Interest

Pamela Marsales declared pecuniary interest due to the request of a Special Event's Permit for The Friends of the Rail Trail's event "Critters on the Trail".

Acceptance of Minutes from November 23rd, 2007

Motion to amend the minutes of January 11th, 2008 to read "Late Arrival - Pamela Marsales". The amendment is to be inserted between the Trail/Wardening/By-law Enforcement Report and the Budget Discussions.

Moved by Thom Lambert; Seconded by Ken Hoeverman

Be it resolved that the Minutes of the January 11th, 2008 meeting of the Rail Trail Management Committee be approved as amended..

Carried

Correspondence

Chico Racing – Special Event's Permit Request

Sean Ruppel, Vice President of Chico Racing made a presentation to the Committee in regards to their event "Crank the Shield", September 18th to 21st, 2008. Chico Racing has

approached the Rail Trail Committee to request a Special Events Permit for Saturday, September 20th, 2008. The following was noted;

- The Rail Trail will not be closed for this event.
- Signage for the event will be posted during for the week leading up to the event and on the event day.
- Signage will be taken down immediately after the last racer has gone through the course and any garbage will be collected.

Moved by Ken Hoeverman; Seconded by Mike Burke

Be it resolved that the Rail Trail Committee recommend to County Council to issue a Special Events Permit to Chico Racing's for their event Crank the Shield that will be held Saturday, September 20th, 2008.

Carried

Katie Woodward – Special Event's Permit Request

Mrs. Woodward has requested a special event's permit for 2-3 mini vans (maximum) for May 31st, 2008. The vans will be used to transport family members to a section of the Rail Trail between Howland Junction and Geeza Road for a memorial service.

The Committee suggested that Trails and Tours review the procedure associated with issuing Special Event's Permits in terms of the level of approval required and approval authority. They also recommended that a Waiver of Liability be filled out and signed for any special event that will be permitted to use the Rail Trail.

Moved by Thom Lambert; Seconded by Pamela Marsales

Be it resolved that the Rail Trail Committee recommend to County Council to issue a Special Events Permit to Katie Woodward for Saturday, May 31st, 2008.

Carried

Critters on the Trail

On behalf of the Friends of the Rail Trail, Pamela Marsales has requested a Special Event's Permit for their event "Critters on the Trail" that will be held Sunday, May 4th, 2008 from 2:00 p.m. to 4:00 p.m.. Families will walk from the County Road 1 access point of the Rail Trail to the Fish Hatchery.

Mrs. Marsales abstained from voting due to potential future pecuniary interest.

Moved by Thom Lambert; Seconded by Mike Burke

Be it resolved that the Rail Trail Committee recommend to County Council to issue a Special Event's Permit to the Friends of the Rail Trail for their "Critters on the Trail" event to be held Sunday, May 4th, 2008.

Carried

Business Arising

Review of County Procedural By-Law

Tamara Wilbee, County Clerk, presented the Committee with the County of Haliburton Procedural By-Law No. 3178. The By-Law was passed in November 2007 and is available online. The process by-law for committees and council is governed by M.A S.238 and 239. Ms. Wilbee highlighted the following points;

- Members who are absent from three consecutive meetings of a committee or more than five in any given year will be removed from that committee unless said absence is due to health reasons. A request for leave of absence with reasons must be filed with the County Clerk, with said leave being approved in writing by the Warden.
- Quorum is defined as being greater than one-half of the voting members of the committee.
- If no quorum is present the clerk shall record the names of the members present and the meeting shall stand adjourned.
- Persons not happy with outcomes of requests a committee levels can apply to the County Clerk if they wish to speak to County Council.
- Minutes must be recorded for all closed sessions.
- The Chair of the Rail Trail Committee reports to County Council.
- Deputations are allotted 10 minutes.

Spring Maintenance Day

Trails and Tours along with members of the Rail Trail Committee will be arranging a Spring Clean-Up/Maintenance Day for May 2008. In preparation Trails and Tours will arrange a ride along with Roy Haig, the County's Engineering Services Manager, to survey what sections of the trail need attention and Thom Lambert will cycle or walk along the trail to identify the various sections as well. It was noted that the group may need to apply for a Special Event's Permit dependant on whether or not they use ATV's to clear out the debris and when the date of the clean-up is scheduled.

Trail Wardening/By-law Enforcement

It was reported that the OPP has been actively patrolling the Rail Trail and has charged several individuals with various infractions.

At the next meeting the Committee would like to discuss wardening of the Rail Trail during the non-motorized season as well as the ATV season.

Other Business

Rail Trail Committee Facilitated Brainstorming Session

A facilitated brainstorming session will be held Friday, April 4th, 2008 at the Fish Hatchery from 9:30 a.m. to approximately 2:00 p.m. This session will be to discuss the future of the Rail Trail. It was suggested that members of the Rail Trail Committee review the Rail Trail Master Plan to prepare for this session.

Next Meeting

Rail Trail Committee Facilitated Brainstorming Session

Friday, April 4th, 2008 at the Fish Hatchery from 9:30 a.m. to 2:00 p.m.

Rail Trail Committee Meeting

The next Committee meeting will take place Friday, May 2nd, 2008 at 9:30 a.m. at County Council Chambers. The following will be discussed;

- Special Event's Permit – Issuing Procedures
- Spring Trail Maintenance Day – Update/Discussion
- Posting of motorized off season trail signage
- Volunteer Wardening (Trail Ambassadors, Pamphlets with Rail Trail By-Law information to hand out)

Action Items for Trails and Tours

- Book the Fish Hatchery for Brainstorming session.
- Recruit a facilitator for the Brainstorming session.
- Invite Roy Haig to the Brainstorming Session
- Speak to Mr. Haig about arranging a ride along to survey the Rail Trail and what maintenance work needs to be done.
- Verify Procedures for issuing Special Event's Permits.

Adjournment

The meeting adjourned at 11:15 a.m.

Moved By Thom Lambert, Seconded by Ken Hoeverman;

Be it resolved that this meeting be hereby adjourned.

Carried

William Davis – Chair

Tegan Moratz – Recording Clerk