

# Joint Accessibility Committee

## MINUTES OF MEETING

July 9, 2008

1:00 p.m.

**Present:** Chair Councillor Cheryl Murdoch, Vice Chair Councillor Bill Davis, Councillor Tom Gardner, Councillor Jim Mackie, Warden Eleanor Harrison, Debbie Tripp, Rob Young, Miles Roberts, Ross Burk, Angela Van Berlo, HKPR

**County Staff:** Jim Wilson, CAO  
Tamara Wilbee, County Clerk  
Angela Balle, Administrative Assistant

### Welcome and Introductions

Councillor Murdoch called the meeting to order at 1:00 pm and welcomed everyone to the meeting.

### Adoption of Agenda

#### J13/08

*Moved Councillor Bill Davis,  
Seconded by Councillor Jim Mackie*

**Be it resolved that the agenda for the July 9, 2008 -  
meeting of the Joint Accessibility Committee be adopted  
as amended.**

*Carried*

**Disclosure of Pecuniary Interest – None disclosed.**

### Acceptance of the Minutes

#### J14/08

*Moved by Councillor Jim Mackie,*

*Seconded by Councillor Tom Gardner*

**Be it resolved that the minutes of the May 14, 2008 - meeting of the Joint Accessibility Committee be accepted.**

*Carried*

### **Built Environment Update**

Councillor Davis reported that it is anticipated that the recommendations of the Built Environment Committee to the Ministry will be brought forward by the end of August.

### **Deputation – None Requested**

### **Correspondence**

Correspondence from the Ministry of Community and Social Services and the Ministry of Transportation were received for information.

### **Public Awareness / Education**

#### Age Friendly Haliburton County Project

Angela Van Berlo reported that the letter of support in principle has been sent along with the New Horizons funding proposal and she is awaiting a response. There has been one official meeting with local seniors to discuss and identify barriers/concerns that face seniors in the community. Ms Van Berlo anticipates that this group of people will continue to meet on a regular basis to discuss and formulate solutions to these challenges and barriers.

#### Barrier Aware Program Status Update

Angela Van Berlo reported that letters have been prepared to send to the Minden area businesses that have participated in the Barrier Aware Program and presented them to the Committee for comments and revisions. Due to the recent renovations of the Pharmasave, arrangements will be made to reassess the business and a revised letter sent.

Ms. Van Berlo also reported that on revisiting the businesses who have received the Barrier Aware approval there was no evidence of the award recognition displayed to inform the local public that there had been accessibility approval. Media coverage was suggested in order to make the public aware of the process.

Rob Young reported that there have been instances where construction and approval of new buildings have been carried out without the input of the Accessibility Committee. Staff were directed to send a reminder to each Municipality that any building plans to any public buildings be submitted to the Accessibility Committee for review.

#### Haliburton Home Show Update

Councillor Davis reported that he attended the Home Show to represent the Committee. It was suggested that an ad hoc committee be formed to do better planning for the show.

#### Cemetery Access

Concerns regarding cemetery access were raised. It was suggested that procedures for access could be identified through Customer Service Policies.

### **New Business**

#### Committee Membership

Tamara Wilbee, Clerk, reported that Peter McLuskey had resigned from the Joint Accessibility Committee.

### **J 15/08**

*Moved by Rob Young,*

*Seconded by Councillor Bill Davis;*

**Be it resolved that the Accessibility Committee recommend to County Council that it accept the resignation of Peter McLuskey and further that an advertisement be placed to replace this appointment.**

*Carried*

#### Customer Service Standards – Accessibility Experts

Tamara Wilbee reported that with 2010 fast approaching that there needs to be focus on the development of policy and training procedures of County and municipal representatives related to Customer Services Standards. It was suggested that a working group be formed with staff or committee members from interested municipalities to prepare draft policies and to

identify training needs and associated costs. Tamara reported that Accessibility Experts, a consultant team comprised of previous municipal accessibility coordinators, presented to a group of municipal staff recently regarding training services that they have developed. Given that they are the only consultant group presently available with direct municipal experience, it was suggested that they be contracted to develop the initial training programme for Customer Service Standards based on 2008 budgeted amounts for the same.

## **J 16/08**

*Moved by Warden Eleanor Harrison,*

*Seconded by Councillor Jim Mackie;*

**Whereas accessibility experts are a sole provider municipal service and;**

**Whereas it is necessary to comply with the customer service standards by January 1, 2010,**

**Be it resolved that the Joint Accessibility Committee recommend to County Council that staff be directed to work with Accessibility Experts to coordinate a training program for County staff, contractors and Council with costs not to exceed 2008 budgeted amounts.**

*Carried*

## Healthy Active Communities Round Table

Angela Van Berlo reported that she attended the last meeting of the Healthy Active Communities Round Table which was well attended by many community groups.

## **Next Meeting Date**

The next meeting will take place September 4, 2008 at 1:00 pm.

## **Adjournment**

Chair Murdoch thanked everyone for attending the meeting,

## **J 17/08**

*Moved by Councillor Jim Mackie,*

*Seconded by Councillor Bill Davis;*

***Be it resolved that the meeting of the Joint Accessibility  
Advisory Committee of July 9, 2008 be hereby adjourned.  
Carried***

The meeting adjourned at 2:07 p.m.

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Chairman

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Clerk