

Haliburton Highlands Ontario Provincial Police Detachment Board Minutes

Wednesday, January 22, 2025

1:00 PM

County Council Chambers

The Haliburton Highlands OPP Detachment Board convened a meeting on Wednesday, January 22, 2025 at 1:00 PM in the County Council Chambers with the following in attendance:

Members: Member Dave Burton, Mayor of Highlands East
 Member Liz Danielsen, Mayor of Algonquin Highlands
 Member Bob Carter, Mayor of Minden Hills
 Member Walt McKechnie, Deputy Mayor, Dysart et al
 Andrew Fletcher, OPP Detachment Board Member
 Andrew Hodgson, OPP Detachment Board Member
 Andy Chvedukas, OPP Detachment Board Member

Regrets:

Staff: Staff Sgt. Mike Cavanaugh, Interim Detachment Commander
 Sgt. Paul McDonald
 Sue Tiffin, CSWB Plan Coordinator
 Pam Weiss, Executive Assistant to the CAO

1 **Call to Order**

The Chair called the meeting to order at 1:00 p.m.

2 **Land Acknowledgement**

Sue Tiffin provided the Land Acknowledgement.

3 **Disclosure of Pecuniary Interest and the General Nature Thereof**

None Disclosed.

4 **Adoption of Agenda**

4.1. Adoption of the Agenda for the January 22, 2025 meeting.

Motion # 01-2025

Moved by: Member Bob Carter

Seconded by: Member Dave Burton

Be it resolved that the agenda for the January 22nd meeting of the Haliburton Highlands OPP Detachment Board be approved.

Carried

5 Adoption of the Minutes from Previous Meeting

5.1. Minutes from the November 29, 2024 Meeting

Motion # 02-2025

Moved by: Andrew Hodgson

Seconded by: Andy Chvedukas

Be it resolved that the minutes from the November 29, 2024 meeting of the Haliburton Highlands OPP Detachment Board be hereby approved.

Carried

6 Delegations / Presentations

6.1. Presentation - OPP Detachment Boards

Presented by Graham Wight, Police Services Liaison Unit/Inspectorate of Policing

Graham Wight made an informative presentation to the Board. The Inspectorate of Policing offers support, advice, monitoring and ensuring compliance.

Motion # 03-2025

Moved by: Member Liz Danielsen

Seconded by: Member Bob Carter

That the presentation by Graham Wight on introduction to the Inspectorate of Policing be approved.

Carried

7 Items of Business

7.1. Review of the Haliburton Highlands OPP Detachment Board Procedural By-law

Proposed changes to the Procedural By-law:

Haliburton County OPP Detachment Board will be replaced with the name Haliburton Highlands OPP Detachment Board in all occurrences.

2.5.2 Regular Board Meetings shall generally take place every other month on the fourth Wednesday of the month with the exception of the meeting recess.

3.2.3 If the Chair wishes to make a motion or leave the chair for any other reason, the Chair shall first delegate their duties to a Member of the Board in accordance with the provisions of this By-law.

3.2.4 The Chair shall not resume the position of Chair until the motion is resolved. Only then shall the Chair resume the position of chair from the Acting Chair.

4.3.1 No person shall:

- a) Engage in any activity, conduct or behaviour or make any audible noise that could disturb deliberations
- b) Use profane or offensive words or insulting expressions

7.10.2 Delegations are to be limited to 10 minutes followed by a question period for Members limited to 10 minutes.

7.10.4 Request to be a delegate shall be made in writing, to the Recording Secretary and shall identify which item on the agenda is being addressed. A minimum of 7 days notice is required.

Motion # 04-2025

Moved by: Member Bob Carter

Seconded by: Member Dave Burton

That the Haliburton Highlands OPP Detachment Board Procedural By-law be amended as presented.

Carried

7.2. Review of the Haliburton Highlands OPP Detachment Board Terms of Reference

Proposed changes to the Terms of Reference:

E. 1. Unless otherwise determined by Provincial Legislation, membership shall be comprised of 4 Council representatives, 2 community representatives and 1 provincial representative.

E. 3. The Term of office for Council representatives on the OPP Detachment Board shall be concurrent with the term of Council.

The Term of office for Community Appointees on the OPP Detachment Board shall be 6 months longer than the term of Council to provide continuity.

The Term of office for Provincial Appointees on the OPP Detachment Board shall be as determined by the Provincial Government.

E.6.2 The OPP Detachment Board shall meet bi-monthly on the fourth Wednesday of each month except for the months of July and December, unless otherwise determined by the OPP Detachment Board and shall publish its annual meeting schedule on the Detachment Board's website. Meetings shall be held in the Haliburton County Council Chambers. The schedule shall include at least four regular meetings per year with allowances for summer and Christmas breaks.

Motion # 05-2025

Moved by: Andrew Hodgson

Seconded by: Andy Chvedukas

That the Haliburton Highlands OPP Detachment Board Terms of Reference be amended as presented.

Carried

- 7.3. Review of the Haliburton Highlands OPP Detachment Board website
[Haliburton Highlands OPP Detachment Board website](#)

Members reviewed the website.

Motion # 06-2025

Moved by: Member Bob Carter

Seconded by: Member Walt McKechnie

That the following changes be made to the Haliburton Highlands OPP Detachment Board website:

Remove from the Council Section

Add a link to the Haliburton Highlands OPP Detachment website

Change the picture to a photo of the Board.

Carried

- 7.4. Livestreaming Report

Verbal report:

- No cost to this Board
- Confidential items may be discussed in "closed" sessions that will not be livestreamed.
- Board support staff will be trained on the livestreaming equipment.

Motion # 07-2025

Moved by: Member Bob Carter

Seconded by: Member Dave Burton

That with the exception of closed meetings, all future meetings of the Haliburton Highlands OPP Detachment Board be livestreamed,

Carried

- 7.5. Detachment Board Agenda Management Software Report

Deferred.

- 7.6. Discussion: Community Consultation Process

Deferred.

8.1. Chair Update

OAPSB members can access a drop-in session each week. [OAPSB Drop Sessions - Ontario Association of Police Service Boards \(OAPSB\)](#)

OAPSB Spring Conference is June 2-5 in London. Staff will bring back actual costs and review the budget.

Det. Commander, Mike Cavanagh has had his tenure extended to March 2025.

There is a portal for OPP updates. Detachment staff will send out the link as soon as we learn how to access.

Staff post meeting dates on the website and social media.

8.2. Detachment Commander Update

Det. Commander Mike Cavanagh reviewed his report including detachment statistics. The Board asked for a comparison of billable hours and if the detachment is under/over staffed.

The Haliburton Highlands Detachment provided assistance and guidance to the Muskoka area during a significant weather event at the end of November.

PC Rob Adams has finished training and has taken on media responsibilities.

76 Auxiliary and 2 new recruits arriving in May

OPP has resurrected the Cadet program.

[2025 01 22 - Board Report - Haliburton](#)

Motion # 08-2025

Moved by: Andy Chvedukas

Seconded by: Member Bob Carter

That the Chair Update and the Detachment Commander Update be approved

Carried

9 Communication and Correspondence

9.1. OAPSB - Communication with the Minister - \$77 Million Funding Announcement

9.2. Notification of Amendment to OPP Detachment Board Regulation

[O. Reg. 518/24 O.P.P. DETACHMENT BOARDS | ontario.ca](#)

9.3. Solicitor General News Release (January 15, 2025)

[Ontario Launches New Tool to Better Monitor High-Risk Offenders on Bail](#)

9.4. Inspector General of Policing Memorandum (January 15, 2025)

[Inspector General Memo #2: Changes to the Community Safety and Policing Act, 2019 and Revised Advisory Bulletin 1.1](#)

9.5. Inspector General Advisory Bulletin 1.1 (January 15, 2025)

[How Policing is Delivered in Ontario](#)

9.6. The OAPSB Monthly Bulletin: January 2025 News and Updates

Motion # 09-2025

Moved by: Member Bob Carter

Seconded by: Member Liz Danielsen

That correspondence from the January 22 2025 agenda be received.

Carried

10 Consideration of By-laws

10.1. Being a By-law to confirm the name of the Haliburton Highlands OPP Detachment Board

Motion # 10-2025

Moved by: Andrew Hodgson

Seconded by: Member Bob Carter

That Bylaw 25-01 being a By-law to confirm the name of the Haliburton Highlands OPP Detachment Board be enacted and passed.

Carried

11 Closed Session

12 Notice of Upcoming Business

13 Date of Next Meeting

13.1. Next meeting is March 26, 2025

14 Adjournment

Motion # 11-2025

Moved by: Member Bob Carter

Seconded by: Member Liz Danielsen

Be it resolved that the January 22nd meeting of the Haliburton Highlands OPP Detachment Board now adjourn.

Carried

With no further business the meeting adjourned at 3:42 p.m.

Certified Correct

Chair

Recording Secretary