

CORPORATION OF THE COUNTY OF HALIBURTON

BY-LAW NO. 4019

A BY-LAW TO ESTABLISH A TARIFF OF FEES FOR THE COUNTY OF HALIBURTON

WHEREAS the *Municipal Act, 2001, S.O. 2001 c. 25, s. 391* provides that municipalities may pass by-laws imposing fees or charges on persons; and

WHEREAS the *Planning Act, R.S.O. 1990, c. P. 13, s. 69* provides that a tariff of fees may be established for applications to Council and the Land Division Committee in respect of planning matters; and

WHEREAS the *Public Libraries Act, R.S.O. 1990, c. P.44, s. 23(3)* provides for a board to impose such fees as it considers proper.

NOW THEREFORE, the Council of the Corporation of the County of Haliburton hereby enacts as follows:

1. **THAT** the fees and charges for various municipal services are established as shown in the Schedules attached hereto and forming part of this By- law:
 - Schedule A – Administration
 - Schedule B – Civic Addressing and Road Naming
 - Schedule C – Maps and Geographic Information System (GIS) Products
 - Schedule D – Paramedic Services
 - Schedule E – Planning Services
 - Schedule F – Public Works
 - Schedule G – Tourism
2. **THAT** The lists of fees charged for various services, activities and use of properties as set out in the schedules attached hereto be approved and made available for inspection by the public during regular office hours and by posting on the County website;
3. **THAT** the effective date of the fees and charges is January 1, 2021.
4. **THAT** any and all By-laws contrary to this By-law including By-law No. 3951 are hereby repealed; and
5. **THAT** this By-law shall come into force and be in effect from and after the final passing thereof.

READ a First, Second and Third time, passed, signed and the Corporate Seal attached this 25th day of November 2020.

Liz Danielsen

Warden

Mike Rutter

CAO/County Clerk

Service	Description	Fee
Photocopying	Black & White Photocopying	\$0.15/page
	Colour Photocopying**	\$0.50/page
Printing	Black & White Printing	\$0.15/page
	Colour Printing**	\$0.50/page
Laminating	Laminating – 8 ½ x 11	\$1.50/page
	Laminating – 8 ½ x 14	\$2.00/page
Freedom of Information Requests (legislated fees)		\$5.00 application fee plus disbursements
County Flag	Sale of County Flag	\$80.00

* Fees applicable to all County locations where services provided

** If any portion of the page is a colour other than black or white, the colour rate is to be charged.

**Schedule B – Civic Addressing & Road Naming
Tariff of Fees**

By-Law #####

Service	Reference	Fee
Civic Address Assignment	By-law No. 3885, Schedule A, Clause 6.2	\$ 150.00
Civic Address Reassignment	By-law No. 3885, Schedule A, Clause 5.3	\$ 150.00
Replacement of Civic Address Signage	By-law No. 3885, Clause 14	\$ 30.00
Replacement of Civic Address Post	By-law No. 3885, Clause 14	\$ 30.00
Naming of a New Road	By-law No. 3885, Schedule B, Clause 2.12	\$ 800.00
Renaming of a Road (i)	By-law No. 3885, Schedule B, Clause 2.22b	\$ 450.00
Renaming of a Road (ii)	By-law No. 3885, Schedule B, Clause 2.22d	\$ 2,000.00
Renaming of a Road (iii)	By-law No. 3885, Schedule B, Clause 2.22c	\$ 500.00
Additional Road Name Screening	By-law No. 3885, Schedule B, Clause 2.22a	\$ 100.00
Civic Address Sign Blade Cover	Clear Plexiglas Protective Cover	\$ 10.00

**Schedule C – Maps and Geographic Information System Products
Tariff of Fees**

By-Law #####

Service	Description	Fee	
		Black & White	Colour
Paper Products			
Map Prints – Laser Jet	8-1/2" X 11"	\$10.00	\$10.00
	8-1/2" X 14"	\$12.00	\$12.00
	11"x17"	\$15.00	\$15.00
Map Prints – Plotter	>11" x 17" and <12" x 20"	\$30.00	\$30.00
	>12" x 20" and <20" x 28"	\$35.00	\$40.00
	>20" x 28" and <24" x 36"	\$35.00	\$40.00
	>24" x 36" and <34" x 46"	\$40.00	\$45.00
	36"x 48"	\$40.00	\$45.00
	36" x 55"	\$45.00	\$50.00
Image data products (i.e. pdf)			\$20.00
Custom Requests (Either Paper Or Image Data Format) <small>* Additional copies of a custom map are charged at the map rate indicated above.</small>	Base Price (includes 1 hour of labour)		\$70.00 +
	Hourly rate (after first hour)		\$60.00 /hr
Street Single-line Network (.dgn, .dwg, or .shp format)	Includes street name & address ranges, does not include address points or postal codes		\$2,000.00
Ortho-photography (agreement required)			\$50.00/tile
Ortho-photography – County Wide Tile Set (agreement required)			\$10,000.00
County Atlas	Paper Binder		\$ 150.00
	.pdf Download		\$80.00
County Atlas – Annual Update Service – Atlas page Prints		Colour	
	<= 5 pages		\$15.00
	>5 pages <= 10 pages		\$3.00/page
	>10 pages <= 20 pages		\$2.75/page
	>20 pages <= 25 pages		\$2.50/page
	>25 pages		\$2.00/page

Schedule D – Paramedic Services Tariff of Fees**By-Law #####**

Service	Description	Fee
Paramedic Services - Special Event Control Fees	Hourly Rate (Minimum 4 hours)	\$225.00/hour
	Administration Fee	\$225.00
	Meal Allowance (per crew for every 5 continuous hrs)	\$24.00
Copying and Researching Documentation		\$75.00 per request

Service	Description	Fee
Plan of Subdivision/Condominium <i>Section 51 of the Planning Act and Section 9 of the Condominium Act</i>	Initial Fee – Subdivision or Condominium	\$3,000.00 + \$150.00 per block or lot
	Common Elements Condominium to serve a Plan of Subdivision, circulated concurrently	\$1,500.00 + \$150.00 per block or lot
	Plan revision - major (re-circulation required)	\$1,500.00
	Plan revision - minor (re-circulation <u>not</u> required)	\$800.00
	Extension of Draft Approval (per year)	\$800.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000 deposit
Condominium Exemption/Conversion <i>Section 9 of the Condominium Act</i>	Initial Fee	\$1 600.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
Part Lot Control By-law <i>Section 50(7.1) of the Planning Act</i>	Initial Fee	\$500.00/lot
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
Official Plan Amendments	Initial Fee - Amend County Plan	\$3,000.00
	Initial Fee - Amend Local Municipal Plan initiated by other than Local Council	\$1,500.00
	Initial Fee – Amend Local Plan by Local Council	\$0.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
	Copy of County of Haliburton Official Plan	\$50.00
Site Plan Control	Initial Fee	\$1,500.00
Consent	Consent and Validation Application Fee	\$1,300.00
	Consent Application Fee (a group of over 25 applications)	\$1,000.00
	Stamping of Deed	\$200.00
	Deferral of Decision at request of applicant	\$200.00
	Change of conditions(provisional consent) at request of applicant & requires notice recirculation of proposed changes	\$500.00
	Reimbursement of all professional fees and expenses	Cost Recovery \$5,000.00 deposit
Pre-Consultation	Official Plan, Subdivision, Condominium, Site Plan Control (includes written comments)	\$400.00
	Consents (1-5 applications)	\$200.00

Schedule E - Planning**Tariff of Fees****By-Law ####**

Schedule E - Planning	Tariff of Fees	By-Law ####
Alternative Energy Project Review	Consents (6 or more applications) Written response provided	\$400.00 \$500.00

Service	Description	Fee
Entrance Permit <i>See County By-Law No. 2229</i>	Private/Residential/Field	\$225.00 + Security Deposit \$500.00
	Mutual Access	\$300.00 + Security Deposit \$500.00
	Commercial Access	\$300.00 + Security Deposit \$500.00
	Temporary Access	\$225.00 + Security Deposit \$500.00
	Ownership Record Update – Issuance of Permit	\$75.00
Recovery of Costs Due to Property Damage	The County of Haliburton will seek the recovery of costs incurred for repair or replacement of County property damaged by an individual when the offence is committed with a vehicle. Recovery will be sought either from the individual directly, from their company or employer, or from their insurance carrier.	Cost Recovery Actual Costs for Labour, Material, Equipment, Contracted Services plus HST on all items and a 10% Administration Fee
Traffic Barrier Modification – For Access	Severance of Barrier and Re-Instatement with Modifications	Cost Recovery + Security Deposit \$1,000.00
Over-Dimensional Load Permit	Single Trip	\$75.00
	Annual Trip Copy of Current Commercial Liability Insurance Certificate	\$400.00
Road Occupation Permit	Major License of Occupation Agreement	\$450.00
	Minor Letter of Approval	N/C
Road Closure And Conveyance	Reimbursement of all professional fees and expenses	Cost Recovery
Sign and Related Advertising Devices	Field Advertising	Initial Administration Fee of \$150 plus \$7.50/Sq. M. (Minimum Fee of \$300.00) + Annual Renewal Fee of \$150.00
	Location	Initial Fee of \$7.50/Sq. M. (Minimum Fee of \$300.00)
	Commercial/Business Fingerboard Signs	30cm Fingerboard \$150.00 40cm Fingerboard \$175.00 +Annual Renewal Fee \$150.00
	Commercial “A-Frame”	Initial Fee of \$155.00 plus Annual Renewal Fee of \$100
	Special Signage i.e. banners and any signage not covered by the Ontario Traffic Manual	\$100.00 per event per year

Service	Description	Fee
Haliburton County Road Map	Maximum of 4 Bundles (of 25) at \$0.50 per map	Retail Price \$1.00